City of Culver City

Staff Report

File #: 27-64, **Version:** 1 **Item #:** C - 2

Extension of Eligible Lists: Police Records Technician and Sewer Lift Station Electro Mechanic.

Meeting Date: August 5, 2026

Contact Person/Dept: Selamawit Abrha / Human Resources

Phone Number: 310-253-5640

Fiscal Impact: Yes [] No [X] **General Fund:** Yes [] No []

Public Hearing: [] **Action Item:** [] **Attachments:** []

Public Notification: (Email) Meeting Agenda (07/31/26) (Email) All City Staff (07/31/26)

Department Approval: Dana Anderson, Chief Human Resources Officer (07/22/26)

RECOMMENDATION

Staff recommend that the Civil Service Commission extend the Eligible Lists for Police Records Technician and Sewer Lift Station Electro Mechanic.

BACKGROUND/DISCUSSION

The Human Resources Department, in concurrence with the affected departments, requests that the following eligible lists be extended for up to one additional year from the original expiration date.

	Department / Division Name LIST TITLE – Exam No.	Eligible List Date Established – Expires	Eligible List Date Extended Through
1.	**Police** **Police Records Technician #00829** Number of Original Eligible Candidates:	07/27/2025 – 0727/2026 9	07/27/2027
	Number of Remaining Eligible Candidates:	7	
2.	**Public Works** **Sewer Lift Station Electro Mechanic #00832** Number of Original Eligible Candidates:	08/13/2025 – 08/13/2026 3	08/13/2027
	Number of Remaining Eligible Candidates:	2	

AUTHORITY

The Civil Service Commission has the authority to extend an eligible list in accordance with Civil Service Rule 7.5, as set forth below:

7.5 Duration of Eligible Lists: Each certified eligible list shall be valid for use for a period of one (1) year, unless exhausted sooner. The eligible list may be extended for up to one (1) additional year by Commission approval. The extended eligible list shall be valid until a new list is established for the same classification or the current Certification of Eligible List is exhausted, whichever occurs first, except as set forth below.

MOTION

That the Civil Service Commission:

1. Extend the Eligible List for Police Records Technician; and
2. Extend the Eligible List for Sewer Lift Station Electro Mechanic.