City of Culver City

Staff Report

File #: 26-994, **Version:** 1 **Item #:** A-2.

Approve the Run of Show for Juneteenth Celebration Event 2026 with Amendments, if Any.

Meeting Date: June 17, 2026

Contact Person/Dept: Edgar Varela/Special Events Manager
Phone Number: (310) 253-5752

Fiscal Impact: Yes [] No [X] **General Fund:** Yes [] No []

Public Hearing: [] **Action Item:** [X] **Attachments:** Yes [X] No []

Public Notification: (E-mail) Meetings and Agendas - MLK Celebration and Juneteenth Advisory Committee (6/12/2026); (E-mail) Parks, Recreation & Community Service Department Updates (6/12/2026)

Department Approval: Adam Ferguson, PRCS Deputy Director (6/12/2026)

RECOMMENDATION

Staff recommends that the Martin Luther King Jr. Celebration and Juneteenth Celebration Advisory Committee approve the run of show for the Juneteenth Celebration Event 2026 with amendments, if any.

BACKGROUND/ DISCUSSION

The Martin Luther King Jr. Celebration and Juneteenth Celebration Advisory Committee (Advisory Committee) is tasked with advising staff from Economic Development with the planning of the Juneteenth Celebration. With the event happening this upcoming weekend, staff has put together a final draft of the run of show (attachment 1) for the Advisory Committee to review the listed activities and at what time they will occur.

Staff is presenting a populated draft run of show for the Juneteenth 2026 Celebration. The Advisory Committee will review and provide input on program elements, to help refine the sequence and timing to ensure a cohesive event.

The Committee should also confirm key logistics, including event start and end times, arrival and setup schedules for staff, vendors, and technical teams, and dedicated rehearsal time for performers to ensure smooth execution on the event day

FISCAL IMPACT

The Adopted Budget for Fiscal Year 2025-2026 includes $20,000 in funding for Juneteenth Celebration in General Fund Account 10116100.517560 (Non-Departmental Event Grant & Excursions/Departmental Supplies).

ATTACHMENTS

1. 2026-6-17 ATT 1 Juneteenth Celebration 2026 Draft Run of Show

MOTIONS

That the Martin Luther King Jr. Celebration and Juneteenth Celebration Advisory Committee:

Approve the Run of Show for the Juneteenth Celebration Event 2026.

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