



# City of Culver City

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## Staff Report

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**File #:** 24-886, **Version:** 1

**Item #:** A-1.

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**CC - ACTION ITEM:** Interview of Applicants in Consideration of Appointment to Various Commissions, Boards, and Committees.

**Meeting Date:** June 03, 2024

**Contact Person/Dept:** Mimi Ferrel / City Clerk's Office

**Phone Number:** (310) 253-5851

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (05/30/2024)

**Department Approval:** Jesse Mays, Assistant City Manager (05/24/2024)

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### **RECOMMENDATION**

Staff recommends the City Council conduct informational interviews with applicants to the various Culver City commissions, boards, and committees (CBCs).

### **BACKGROUND/ DISCUSSION**

Each spring, the City opens the annual application period to fill openings on the City's CBCs.

At the May 9, 2016 City Council meeting, the City Council directed the City Manager to hold a special meeting to provide an interview opportunity for applicants in preparation for consideration of appointments to the open positions at a separate City Council meeting. The interview process was determined to be helpful as part of the appointment process and has been repeated each year since.

Interviews of candidates for the openings on commissions will be held first on Monday, June 3, 2024, between 6:00 PM and 7:00 PM, after which interviews for all other boards and committees will occur.

Candidates will be allotted up to three (3) minutes for each interview and have been instructed to prepare a response to one of the following questions:

- For first-time applicants: What do you understand the position to entail and what do you hope to accomplish as a commissioner, board or committee member?

- For those seeking reappointment: What have you accomplished during your term and what do you hope to accomplish for the upcoming term?

Those unable to attend the June 3, 2024, meeting will be provided an opportunity to provide written responses which will be made available to City Council as correspondence received by 3:00 PM on June 3, 2024.

Appointments to CBCs will be considered by City Council at the Regular City Council meeting on Monday, June 10, 2024. Appointees will be required to complete Ethics Training (AB1234 Training), currently scheduled for Thursday, June 27, 2024, between 6:00 and 9:00 PM.

### **FISCAL ANALYSIS**

There is no fiscal impact for the City Council to conduct the interview process.

### **ATTACHMENTS**

1. 2024-06-03 ATT List of 2024 CBC Applicants

### **MOTION**

That the City Council:

Conduct interviews of Applicants to Culver City's Commissions, Boards, and Committees.