



# City of Culver City

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## Staff Report

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**(1) Discussion of a Latino Heritage Month Event for Fiscal Year 2023-24; and (2) (if desired) Create an Ad Hoc Subcommittee to Work on and Bring an Event Plan to the full Equity and Human Relations Advisory Committee and Appoint Members Thereto; and (3) Provide Direction to Staff as Deemed Appropriate.**

**Meeting Date:** July 25, 2023

**Contact Person/Dept:** Michelle Hamilton / Human Resources

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (7/19/2023); (E-Mail) Meetings and Agendas - Equity and Human Relations (7/19/23); (E-Mail) Meetings and Agendas - All City Staff (7/19/2023)

**Department Approval:** Dana Anderson, Human Resources Director (7/19/2023)

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### **RECOMMENDATION**

Staff recommends the Equity and Human Relations Advisory Committee (EHRAC): 1) discuss the Latino Heritage Month Event Celebration; 2) (if desired) Create an Ad Hoc Subcommittee or assign event to an existing Ad Hoc Committee, and appoint members thereto; 3) discuss and determine next steps; and 4) provide direction to staff as deemed appropriate.

### **BACKGROUND/DISCUSSION**

At the June 26, 2023, regular meeting, Chair Valverde achieved consensus to agendize this item during the July 24, 2023, regular meeting.

Latino Heritage Month begins September 15, 2023, and extends through October 15, 2023. Discussion to follow regarding planning a celebration to honor Latino Heritage Month with the Culver City community in October of 2023, or a date agreed upon by EHRAC.

The Equity and Human Relations Advisory Committee (EHRAC) previously held a Latino Heritage Month Celebration event on October 11, 2022, from 6 PM - 9 PM at the Culver City Senior Center.

**FISCAL ANALYSIS**

There will be costs associated with securing food vendor(s), possibly paying performers or speakers, licensing, permitting, and securing special event insurance

**ATTACHMENTS**

None

**MOTION**

That the Equity and Human Relations Advisory Committee:

1. Discuss the [2023-24 Latino Heritage Month Event/Celebration](#);
2. (if desired) Create and Ad Hoc Subcommittee or assign the Latino Heritage Month Event to an Existing Ad Hoc Subcommittee and Assign [Appoint](#) Members thereto
3. Discuss recommendations for next steps; and
4. Provide direction to staff as deemed appropriate.