



City of Culver City

Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Staff Report

File #: 23-980, Version: 1

Item #: C-4

CC - CONSENT ITEM: Adoption of a Resolution (1) Approving the Engineer's Report, (2) Declaring the City Council's Intention to Order the Levy of Annual Assessments for Fiscal Year 2023/2024, and (3) Setting the Date, Time, and Place for a Public Hearing for the West Washington Boulevard Benefit Assessment District No. 1.

Meeting Date: May 22, 2023

Contact Person/Dept: Elaine Warner / Office of Economic and Cultural Development

Phone Number: (310) 253-5777

Fiscal Impact: Yes No **General Fund:** Yes No

Attachments: Yes No

Commission Action Required: Yes No **Date:**
Commission Name:

Public Notification: (E-Mail) Meetings and Agendas - City Council (05/18/2023); Affected Property Owners within the Assessment District (05/10/2023)

Department Approval: Jesse Mays, Assistant City Manager (5/16/23)

RECOMMENDATION

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the West Washington Boulevard Assessment District No. 1, and (3) setting the time, date and place for a Public Hearing on June 12, 2023.

BACKGROUND

In June 2009, the West Washington Assessment District No. 1 (District) was formed to:

1. Fund annual costs associated with five new landscaped medians installed on Washington Boulevard between Beethoven Street and Rosabell Avenue; and

2. Fund annual costs associated with the refurbishment of six medians between Rosabell Avenue and Wade Street.

Annual costs include landscape maintenance, utilities (water and electrical), County fees, and administration of the District. The annual costs are funded by the assessment district and collected as an assessment.

Pursuant to a Resolution adopted by the City Council on May 8, 2023, an Engineer's Report was prepared for the District and filed with the City Clerk. A copy of the Engineer's Report is attached to this report for the City Council's consideration.

DISCUSSION

The City Council is asked to adopt a Resolution of Intention (1) approving the Engineer's Report; (2) declaring the City's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk will notice the public hearing by publishing the Resolution of Intention at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 12, 2023 at 7:00 p.m. in the Mike Balkman Council Chambers at City Hall. Instructions on how to attend the meeting will be included in the published notice.

Staff is working with the Public Work and Parks Departments to repair and replant the medians, located at the intersection of Zanja Avenue and Wade Street due to a vehicular accident. Additional replanting is also proposed for the five medians between Rosabell Avenue and Beethoven Street. Funding for some of this work will be carried over from the Fiscal Year 2022/2023 budget.

FISCAL ANALYSIS

The Engineer's Report for Fiscal Year 2023/2024 estimates the annual maintenance costs for water, electricity, administrative services and landscape maintenance to be approximately \$25,508.

Approximately \$50,932 remains in the Fiscal Year 2022/2023 Improvement Fund account (No. 42516510). Due to vehicular damage to the medians, staff recommends that \$40,000 be appropriated for repairs and replanting and \$5,000 be set-aside as a reserve for future, unforeseen damages. The remaining unallocated funds may be carried over and used to reduce the Fiscal Year 2023/2024 levy. Per this recommendation, the proposed levy for Fiscal Year 2023/2024 is approximately \$19,576.

ATTACHMENTS

1. FY 2023/2024 W. Washington No. 1 - Engineer's Report
2. Proposed Resolution of Intention

MOTION

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report; (2) declaring the City Council's intention to levy and collect assessments for the West Washington Boulevard Assessment District No. 1; and (3) setting the time, date and place for a Public Hearing on June 12, 2023 at 7:00 p.m.