



City of Culver City

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Staff Report

File #: 23-861, **Version:** 1

Item #: A-6.

BPAC - ACTION ITEM - (1) Review and Discuss Second Draft of Bylaws for the Bicycle and Pedestrian Advisory Committee; (2) and Approve Second Draft With or Without Changes.

Meeting Date: April 20, 2023

Contact Person: Alicia Ide, Management Analyst, Public Works Department

Phone Number: (310) 253-5618

Action Item: Yes ☒ No ☐

Attachments: Yes ☒ No ☐

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☒

Public Notice: E-Mail via GovDelivery: (04/18/2023)
Meetings and Agendas - Mobility, Traffic & Parking Subcommittee
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Street Maintenance and Closures

Dept Approval: Yanni Demitri, Public Works Director/City Engineer

BACKGROUND

At the January 20, 2022 meeting of the Bicycle and Pedestrian Advisory Committee (BPAC), an Ad Hoc Subcommittee was formed to develop draft bylaws for the BPAC, and included BPAC members Michelle Weiner, Art Nomura, and Robyn Tenesap. With staff support, a first draft of the bylaws was developed by the Subcommittee and submitted to the City Attorney and the City Clerk for input and editorial review. A new draft was then developed by staff incorporating the recommendations and requirements of the City Attorney and the City Clerk. BPAC Bylaws Second Draft was presented for review at the February 16, 2023 BPAC meeting.

Further discussion and approval was agendized for the April 20, 2023 BPAC meeting, which will include setting a regular meeting day and time.

ATTACHMENTS

2023-04-20-ATT-BPAC-Mtg-Bylaws-Draft2.pdf

RECOMMENDATIONS

Staff recommends that BPAC review the BPAC Bylaws Second Draft, discuss the provisions, make recommendations to staff regarding changes, and approve BPAC Bylaws Second Draft with or without changes. After making any approved changes, staff will submit the final draft for review by the City Attorney and the City Clerk and then return to BPAC for final consideration and passage.

Staff further recommends that BPAC approve a regular meeting schedule as part of the BPAC Bylaws Second Draft, but to be implemented immediately.

MOTION

1. Approve BPAC Bylaws Second Draft, with or without changes; and
2. Approve a regular meeting schedule of: _____ to
take effect immediately.