



# City of Culver City

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## Staff Report

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**File #:** 23-533, **Version:** 1

**Item #:** A-7

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**1) Discussion of Information from the Communications Ad Hoc Subcommittee About a Proposed Process for EHRAC to Communicate to the Community About Upcoming Events; 2) Determine Next Steps; and 3) Provide Direction to Staff as Deemed Appropriate.**

**Meeting Date:** January 24, 2023

**Contact Person/Dept:** Helen Chin/Human Resources

**Phone Number:** 310-253-5640

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐ **Action Item:** ☒ **Attachments:** ☐

**Public Notification:** (E-Mail) Meetings and Agendas- City Council (01/19/2023); (E-Mail) Meetings and Agendas- Equity & Human Relations Advisory Committee (01/19/2023); (E-Mail) All City Staff (01/19/2023)

**Department Approval:** Dana Anderson, Human Resources Director (01/19/2023)

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### **RECOMMENDATION**

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC): 1) discuss information from the Communications Ad Hoc Subcommittee about a proposed process for EHRAC to communicate about upcoming events; 2) determine next steps; and 3) provide direction to staff as deemed appropriate.

### **BACKGROUND/DISCUSSION**

At the December 13, 2022 special meeting, the committee achieved consensus to agendize this item to receive a report from the Communications Ad Hoc Subcommittee for a proposed process for the committee to communicate to the community about upcoming events. At the January 24, 2023 meeting, the subcommittee will provide their ideas to the full committee.

### **FISCAL ANALYSIS**

There are no costs associated with discussion of this item.

### **ATTACHMENTS**

1. None

**MOTION**

That the Equity and Human Relations Advisory Subcommittee:

- 1) Discuss ideas from the Communications Ad Hoc Subcommittee about a proposed process for EHRAC to communicate about upcoming events;
- 2) Determine next steps; and
- 3) Provide direction to staff as deemed appropriate.