



# City of Culver City

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## Staff Report

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**File #:** 23-342, **Version:** 1

**Item #:** A-3

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**1) Discussion of the Report from the Ad Hoc Communications Subcommittee; 2) Determine Next Steps; and 3) Provide Direction to Staff if Deemed Appropriate**

**Meeting Date:** October 25, 2022

**Contact Person/Dept:** Stephanie Condran/Human Resources Department

**Phone Number:** (310)-253-5640

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (E-Mail) Meetings and Agendas- City Council (10/20/2022) (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (10/20/2022) (E-Mail) All City Staff (10/20/2022)

**Department Approval:** Dana Anderson, Director of Human Resources (10/20/2022)

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### **RECOMMENDATION**

Staff recommends the Equity and Human Relations Advisory Committee (EHRAC) 1) discuss the report from the Ad Hoc Communications Subcommittee; 2) determine next steps; and 3) provide direction to staff as deemed appropriate.

### **BACKGROUND/DISCUSSION**

During the July 26, 2022 regular meeting, Committee member Rebecca Rona achieved consensus to place this item on the August 23, 2022 regular meeting agenda. While the item was not heard that evening, it was carried over to the September 27, 2022 meeting. At the September meeting, an Ad Hoc Communications Subcommittee was created to design flyers for public events and to assemble a list of individuals and various organizations and clubs throughout Culver City. This list would be beneficial to the EHRAC in promoting educational materials, flyers, pamphlets, etc. relating to equity and human relations topics and potentially assist the EHRAC in outreach when requesting public input during regular or special EHRAC meetings.

### **FISCAL ANALYSIS**

There is no fiscal impact associated with this agenda item.

**ATTACHMENTS**

1. Report from Communications Ad Hoc Subcommittee

**MOTION**

That the Equity and Human Relations Advisory Committee (EHRAC):

1. Discuss the report from the Ad Hoc Communications Subcommittee;
2. Determine next steps; and
3. Provide direction to staff as deemed appropriate.