



# City of Culver City

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Council Chambers  
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## Staff Report

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**File #:** 23-257, **Version:** 1

**Item #:** C-5.

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**CC - CONSENT: Adoption of a Resolution Setting the Regular Meetings of the City Council for the Calendar Year 2023.**

**Meeting Date:** November 14, 2022

**Contact Person/Dept:** Jeremy Green/City Clerk

**Phone Number:** (310) 253-5851

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Commission Action Required:** Yes  No

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (11/09/2022)

**Department Approval:** Jesse Mays, Assistant City Manager (11/02/2022)

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### RECOMMENDATION

Staff recommends the City Council adopt a resolution setting the regular meetings of the City Council for the calendar year 2023.

### BACKGROUND/DISCUSSION

Charter Section 608 authorizes the Council to determine the regular meeting dates of the City Council by ordinance or resolution and adjourn any regular meeting to a date certain.

Culver City Municipal Code (CCMC) Section 3.01.100 states that "all official, regular and adjourned meetings of the City Council shall be held in the City Hall on the second and fourth Mondays of each month at 7:00 p.m., unless otherwise specified by resolution of the City Council." The CCMC goes on to state that "if any regular meeting shall fall on a legal holiday, no meeting shall be held on such holiday, but shall be held on the next succeeding day thereafter that is not a holiday at 7:00 p.m."

Staff recommends City Council consider that meeting dates following a Monday holiday also be considered a regular meeting date. Staff also recommends considering including the work plan and budget study sessions as regular meeting dates so that they can be planned for in advance.

Exhibit A of the Proposed Resolution outlines the dates for City Council to consider as the Regular City Council meeting dates for 2023. These dates are presented to City Council for approval and, as discussed, may be amended upon majority consensus of the City Council. Once the meeting dates are established by adoption of the proposed Resolution, they may only be changed by adoption of a subsequent resolution at a regular meeting of the City Council.

**FISCAL ANALYSIS**

None.

**ATTACHMENTS**

2022-11-08\_ATT - Proposed Resolution

**MOTION**

That the City Council:

Adopt a resolution setting the regular meetings of the City Council for the calendar year 2023.