



City of Culver City

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Council Chambers
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Staff Report

File #: 23-137, **Version:** 1

Item #: A-4

(1) Consider Approval of the Final Recommendations from the 2021-22 Community Contributions Ad Hoc Subcommittee; (2) Dissolve the 2021-22 Community Contributions Ad Hoc Subcommittee; (3) Discuss the Creation of a New Community Contributions Ad Hoc Subcommittee for Fiscal year 2022-2023 to Develop a New Award and Nomination Process, and Appoint Members Thereto; and (4) Provide Direction to Staff if Deemed Appropriate.

Meeting Date: August 23, 2022

Contact Person/Dept: Stephanie Condran / Human Resources Department

Phone Number: (310) 253-5654

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☒

Public Hearing: ☐ **Action Item:** ☒ **Attachments:** ☒

Public Notification: (E-Mail) Meetings and Agendas- City Council (08/19/2022) (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (08/19/2022); (E-Mail) All City Staff (08/19/2022)

Department Approval: Dana Anderson, Director of Human Resources (08/19/2022)

RECOMMENDATION

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC): (1) consider approval of the final recommendations from the 2021-22 Community Contributions Ad Hoc Subcommittee; (2) dissolve the 2021-22 Community Contributions Ad Hoc Subcommittee; (3) discuss the creation of a new Community Contributions Ad Hoc Subcommittee for fiscal year 2022-2023 to develop a new Award and Nomination process and appoint members thereto; and (4) provide direction to staff if deemed appropriate.

BACKGROUND/DISCUSSION

During fiscal year 2021-2022, the EHRAC created a Community Contributions Ad Hoc Subcommittee to create an award and nomination process for award recipient(s) to receive an award medallion on behalf of the EHRAC. The EHRAC presented two award medallions to the award recipient(s) during a City Council meeting in May. The award recipient(s) included an individual award category and a non-profit award category.

The EHRAC is looking to create a new award and nomination process for fiscal year 2022-2023. The 2021-22 Community Contributions Ad Hoc Subcommittee would like to bring forth their suggestions and revisions for improvement during the next nomination process to the entire EHRAC during the August 23, 2022 regular meeting. The Ad Hoc Subcommittee would like to make suggested revisions to the online nomination form and to the award webpage.

The 2021-22 Ad Hoc Subcommittee's tasks will be completed and the Ad Hoc Subcommittee should be dissolved, and the EHRAC may appoint a new Community Contributions Ad Hoc Subcommittee for the 2022-23 fiscal year.

FISCAL ANALYSIS

There is no fiscal impact with this agenda item.

ATTACHMENTS

1. Final Report from the FY2021-22 Community Contributions Ad Hoc Subcommittee

MOTION

That the Equity and Human Relations Advisory Committee:

1. Consider approval of the final recommendations from the 2021-22 Community Contributions Ad Hoc Subcommittee;
2. Dissolve the 2021-22 Community Contributions Ad Hoc Subcommittee;
3. Create a new Community Contributions Ad Hoc Subcommittee for fiscal year 2022-2023 to develop a new Award and Nomination process and appoint members thereto; and
4. Provide direction to staff if deemed appropriate.