



# City of Culver City

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## Staff Report

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**File #:** 23-131, **Version:** 1

**Item #:** A-3

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**(1) Discussion of the Report from the Civil Discourse Workshop Ad Hoc Subcommittee regarding the Draft Civil Discourse Guidelines; (2) Consider Approval of the Report's Recommendations, Including Authorizing One or More EHRAC Members to Speak on the EHRAC's Behalf at a City Council Meeting, and Determine Next Steps; and (3) Provide Direction to Staff if Deemed Appropriate.**

**Meeting Date:** August 23, 2022

**Contact Person/Dept:** Stephanie Condran / Human Resources Department

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐ **Action Item:** ☒ **Attachments:** ☒

**Public Notification:** (E-Mail) Meetings and Agendas- City Council (08/19/2022); (E-Mail) Meetings and Agendas- Equity & Human Relations Advisory Committee (08/19/2022); (E-Mail) All City Staff (08/19/2022)

**Department Approval:** Dana Anderson, Director of Human Resources (08/19/2022)

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### **RECOMMENDATION**

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC): (1) discuss the report from the Civil Discourse Workshop Ad Hoc Subcommittee regarding the draft Civil Discourse Guidelines; (2) consider approval of the report's recommendations, including authorizing one or more EHRAC members to speak on the EHRAC's behalf at a City Council meeting, and determine next steps; and (3) provide direction to staff if deemed appropriate.

### **BACKGROUND/DISCUSSION**

On December 4, 2022, the EHRAC held a Civil Discourse Workshop for committee members, City staff, and members of the public. The Workshop was facilitated by the Institute for Civility in Government (ICG). The purpose of the Workshop was to train participants in Civil Discourse and to create recommended civil discourse guidelines for the City of Culver City.

The Civil Discourse Ad Hoc Subcommittee has prepared a draft document of Civil Discourse Guidelines for the City of Culver City from the suggestions provided by both workshop participants and the recommended guidelines submitted by the Institute for Civility in Government (ICG).

During the April 26, 2022 regular meeting, the EHRAC approved the draft version of the Civil Discourse Guidelines and requested that staff distribute to the public for comment. The draft Civil Discourse Guidelines

were made available to the public during the Juneteenth 2022 event. The draft Civil Discourse Guidelines were also available on the City's website so that the public could provide input during the EHRAC July 26, 2022 regular meeting.

During the July 26, 2022 regular meeting, the EHRAC received public input regarding the draft Civil Discourse Guidelines. The public input received was considered by the EHRAC, and the Civil Discourse Workshop Ad Hoc Subcommittee prepared a final recommendation of the draft Civil Discourse Guidelines for approval by the entire EHRAC during the August 23, 2022 regular meeting. The Civil Discourse Workshop Ad Hoc Subcommittee will also present an implementation plan of the approved Civil Discourse Guidelines to the entire EHRAC; the implementation plan includes recommending to City Council that the Civil Discourse Guidelines be adopted by the Council for use at Council meetings and all City Commission, Board and Committee meetings .

### **FISCAL ANALYSIS**

There is no fiscal impact associated with this agenda item.

### **ATTACHMENTS**

1. Report from the Civil Discourse Workshop Ad Hoc Subcommittee
2. Draft Civil Discourse Guidelines
3. Civil Discourse Guidelines Implementation Plan

### **MOTION**

That the Equity and Human Relations Advisory Committee:

1. Discuss the report from the Civil Discourse Workshop Ad Hoc Subcommittee regarding the draft Civil Discourse Guidelines;
2. Consider approval of the report's recommendations including authorizing one or more EHRAC members to speak on the EHRAC's behalf at a City Council meeting, and determine next steps;
3. Provide direction to staff if deemed appropriate.