



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report

---

**File #:** 23-128, **Version:** 1

**Item #:** A-1

---

**(1) Discussion of the Draft Written Report to City Council Regarding Accomplishments under the Equity and Human Relations Advisory Committee Workplan; (2) Authorize Transmittal of the Report to City Council**

**Meeting Date:** August 23, 2022

**Contact Person/Dept:** Stephanie Condran / Human Resources Department

**Phone Number:** (310) 253-5640

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐ **Action Item:** ☐ **Attachments:** ☒

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (08/19/2022); (E-Mail) Meetings and Agendas - Equity and Human Relations Advisory Committee (08/19/2022); (E-Mail) All City Staff (08/19/2022)

**Department Approval:** Dana Anderson, Director of Human Resources (08/19/2022)

---

### **RECOMMENDATION**

Staff recommends that the Equity and Human Relations Advisory Committee (1) discuss the draft written report to City Council regarding the accomplishments of the Committee under its workplan; and (2) authorize transmittal of the report to City Council.

### **BACKGROUND/DISCUSSION**

Every six (6) months, the City's Commissions, Boards, and Committee's (CBC's) must provide City Council with a report that includes a list of accomplishments under its work plan for approval. At the August 23, 2022 regular meeting, the Equity and Human Relations Advisory Committee (EHRAC) will draft a written report and authorize the report for transmittal to City Council for approval.

### **Equity and Human Relations Advisory Committee (EHRAC) 2022 Accomplishments**

- Established and appointed committee members to various Ad Hoc Subcommittees to implement the tasks of the work plan created by the Equity and Human Relations Advisory Committee (EHRAC)
- Selected and distributed the Community Contributions Award Medallion to two categories including an individual award and a non-profit award. The award medallions were presented during a City Council meeting to the award recipient(s).

- Held an Asian American Storytelling event to appreciate Asian Americans through storytelling. The event featured storytelling and a Q&A facilitated discussion with members of the audience
- Celebrated Juneteenth as a community through storytelling, music, and brief history about Juneteenth. The EHRAC worked closely with the City Council to develop and implement the Juneteenth event for Culver City.

### **Equity and Human Relations Advisory Committee (EHRAC) 2023 Work Plans**

The Equity and Human Relations Advisory Committee is working on a work plan for the next fiscal year (2022-23), with the following broad principles in mind:

1. Hold additional special public meetings and events on community-wide problems arising in the City that could result in intergroup tensions or discrimination because of actual or perceived biases.
2. Continue to prepare and disseminate educational and informational material relating to stereotypes, prejudice, discrimination, implicit bias, microaggressions, and inequity, and ways and means of addressing such issues.
3. Continue to track and publicly report on existing and emerging related issues stemming from complaints from individuals and visitors concerning interactions with City employees, elected and appointed officials, City contractors and City volunteers
4. Collaborate with other Culver City Commissions, Boards and Committees on issues/areas of mutual concern and overlapping jurisdiction, as deemed appropriate by the City Council.

The new/updated work plan will be presented to City Council for approval.

### **FISCAL ANALYSIS**

There is no fiscal impact with this agenda item.

### **ATTACHMENTS**

1. EHRAC's Approved Workplan

### **MOTION**

That the Equity and Human Relations Advisory Committee (EHRAC):

1. Discuss and finalize the draft written report to City Council regarding accomplishments under the workplan;
2. Authorize transmittal to City Council.