



# City of Culver City

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## Staff Report

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**File #:** 23-72, **Version:** 1

**Item #:** A-2.

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**Adoption of Motions to (1) Appoint / Reappoint Parks, Recreation and Community Services (PRCS) Commission Members as Liaisons to Various Outside Associations and City Committees; (2) Appoint / Reappoint Members to Serve on PRCS Commission Ad Hoc Subcommittees; [If Desired] (3) Form or Dissolve PRCS Commission Ad Hoc Subcommittees; and, (4) Appoint Members to Serve on Newly-Formed PRCS Commission Ad Hoc Subcommittees.**

**Meeting Date:** September 6, 2022

**Contact Person/Dept:** Patricia Mooney/PRCS Department  
**Phone Number:** (310) 253-6668

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** Yes ☒ No ☐

**Public Notification:** (E-Mail) Meetings and Agendas - Parks, Recreation and Community Services Commission (09/01/2022); (E-Mail) Parks, Recreation & Community Service Department Updates (09/01/2022)

**Department Approval:** Armando Abrego, PRCS Director (09/01/2022)

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### **RECOMMENDATION**

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission adopt motions to (1) appoint / reappoint PRCS Commission Members as liaisons to various outside associations and City Committees; (2) appoint / reappoint Members to serve on PRCS Commission Ad Hoc Subcommittees; [if desired] (3) form or dissolve PRCS Commission Ad Hoc Subcommittees; and, (4) appoint Members to serve on newly-formed PRCS Commission Ad Hoc Subcommittees.

### **BACKGROUND**

At the beginning of the new fiscal year, the PRCS Commission traditionally appoints Members to represent the Commission on various outside Associations and on City Committees. In addition, the Commission reviews the list of Ad Hoc Subcommittees and appoints/reappoints Members, as deemed appropriate. Over the past several years, as the Commission has considered its appointments to PRCS Commission Ad Hoc Subcommittees, it has been mindful of the requirements of the Ralph M. Brown Act (Brown Act) and the important differences between a "Standing Committee" and an "Ad Hoc Subcommittee." Standing Committees are required to comply with the

provisions of the Brown Act (including public notification and public participation). Ad Hoc Subcommittees are not subject to those requirements. As provided for in the Brown Act, a standing committee has a continuing subject matter jurisdiction or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body. Whereas, in general an “ad hoc” subcommittee serves only a limited or single purpose, it is not perpetual and is dissolved when the specific task is completed.

At the July 5, 2022, PRCS Commission meeting, this item was postponed so those members who were not present at that meeting would have the opportunity to participate in the discussion.

## **DISCUSSION**

Staff recommends that the Commission refer to the attached list of current appointments (Attachment 1) to appoint or reappoint members. The motions listed below may be repeated as many times as the Commission deems appropriate.

### **(1) Adoption of Motions Appointing or Reappointing Parks, Recreation and Community Services Commission Members as Liaisons to Various Outside Associations and City Committees.**

**Recommended Motion:** That the PRCS Commission appoints (or reappoints) \_\_\_\_\_ as Delegate and \_\_\_\_\_ as Alternate Delegate to the \_\_\_\_\_.

### **(2) Adoption of Motions Appointing or Reappointing Parks, Recreation and Community Services Commission Members to Serve on Ad Hoc Subcommittees.**

**Recommended Motion:** That the PRCS Commission appoints (or reappoints) \_\_\_\_\_ and \_\_\_\_\_ to serve on the \_\_\_\_\_ Ad Hoc Subcommittee.

### **[If Desired] (3) Formation or Dissolution of PRCS Commission Ad Hoc Subcommittees.**

The PRCS Commission may take action to form or dissolve Ad Hoc Subcommittees using the following motion:

That the PRCS Commission hereby forms (or dissolves) the (insert name) Ad Hoc Subcommittee.

### **(4) Adoption of Motions Appointing Commission Members to Serve on Newly-Formed Ad Hoc Subcommittees.**

**Recommended Motion:** That the PRCS Commission appoints \_\_\_\_\_ and \_\_\_\_\_ to the \_\_\_\_\_ Ad Hoc Subcommittee.

### **FISCAL IMPACT**

There is no fiscal impact associated with the discussion of this Agenda Item.

### **ATTACHMENT**

1. 2022-09-06 - ATT 1 PRCSC FY 2021-22 Appointments

### **MOTIONS**

That the Parks, Recreation and Community Services Commission:

1. Adopt respective motions related to the appointment or reappointment of Commission Members to serve as liaisons to outside Associations and City Committees;
2. Adopt respective motions related to the appointment or reappointment of Commission Members to serve on Ad Hoc Subcommittees;

If desired,

3. Adopt respective motions related to forming or dissolving PRCS Commission Ad Hoc Subcommittees; and,
4. Adopt respective motions related to the appointment of Commission Members to serve on newly-formed Ad Hoc Subcommittees.