



City of Culver City

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Staff Report

File #: 23-61, Version: 1

Item #: C-4.

CC - CONSENT ITEM: (1) Approval of a Professional Services Agreement with John L. Hunter & Associates for National Pollutant Discharge Elimination System (NPDES) Compliance Consultant Services in an Amount Not-to-Exceed \$120,000; and (2) Authorization to the City Manager to Approve Two Additional One-Year Terms for FY 2023-2024 and 2024-2025 in an Additional Amount Not-to-Exceed \$160,000 for Two Years (\$80,000 Each Year).

Meeting Date: August 22, 2022

Contact Person/Dept: Sean Singletary/Public Works - EPO
Phone Number: 310-253-6457

Fiscal Impact: Yes No

General Fund: Yes No

Attachments: Yes No

Commission Action Required: Yes No

Public Notification: (E-Mail) Meetings and Agendas (08/17/2022)

Department Approval: Yanni Demitri, Public Works Director/City Engineer (07/29/2022)

RECOMMENDATION

Staff recommends the City Council (1) approve a professional services agreement with John L. Hunter & Associates for National Pollutant Discharge Elimination System (NPDES) Compliance Consultant Services, in an amount not-to-exceed \$120,000; and (2) authorize the City Manager to approve two additional one-year terms for FY 2023-2024 and 2024-2025 in an additional amount not-to-exceed \$160,000 for two years (\$80,000 each year).

BACKGROUND

On December 28, 2012, the Los Angeles County Municipal Separate Storm Sewer System Permit (MS4 Permit) became effective in accordance with the Clean Water Act. The Los Angeles MS4 Permit covers unincorporated areas of Los Angeles County, the Los Angeles County Flood Control District, and 84 cities within Los Angeles County, including the City of Culver City. Various milestones were set for the treatment of pollutants in stormwater. The MS4 permit requires various activities and reporting mechanisms to ensure each City is in compliance with stormwater regulations, such as:

1. Annual Daily Generation Rate (DGR) Study to collect trash from streets in representative areas of the City for measurement and analysis to confirm compliance with the Ballona Creek Trash Total Maximum Daily Load (TMDL);
2. Biennial inspection of approximately 500 industrial and commercial businesses within the City to verify proper separation of pollutants from areas that drain to storm drains;
3. Monthly inspection of construction projects active in the City that are covered under the Construction General Permit to guarantee that their SWPPP (Stormwater Pollution Prevention Plans) filed with the State are being followed and no pollutants are being discharged off-site;
4. Annual and semi-annual reporting of the City's stormwater compliance activities and progress toward the water quality goals outlined in the Watershed Management Plans that the City falls under.

The current MS4 permit, Order R4-2021-0105, was adopted in July 2021, and expands upon prior permits by requiring two reports each year rather than one, as well as increased frequency of commercial/industrial inspections.

DISCUSSION

On June 30, 2022, the City posted Request for Proposals (RFP) #2266 for National Pollutant Discharge Elimination System (NPDES) Compliance Consultant Services. When the RFP closed on July 21, 2022, four submittals were received from John L. Hunter & Associates, SoCal Stormwater Runoff Solution Services, Inc., CWE, and CASC Engineering and Consulting, Inc.

Staff reviewed the proposals to gauge project understanding, approach, and experience and found that John L. Hunter & Associates' proposal was clearly the most qualified and cost effective. Staff recommends hiring John L. Hunter & Associates to provide NPDES Compliance Consultant Services for the cited MS4 permit requirements. John L. Hunter & Associates currently provides NPDES compliance consultant services to over 40 agencies in Southern California and has extensive experience navigating the Los Angeles Regional Water Quality Control Board and its permit.

FISCAL ANALYSIS

Sufficient funding has been included in the Adopted Budget for Fiscal Year 2022/2023 for this project in PZ497, Stormwater MS4 Permit Compliance Program. Funding for the additional years of the agreement term will be included in future fiscal year budgets.

ATTACHMENTS

None.

MOTION

1. Approve a professional services agreement with John L. Hunter & Associates for National Pollutant Discharge Elimination System (NPDES) Compliance Consultant Services, in an amount not-to-exceed \$120,000; and
2. Authorize the City Manager to approve two additional one-year terms, for Fiscal Years 2023-2024 and 2024-25, in an additional amount not-to-exceed \$160,000 (\$80,000 for each year); and
3. Authorize the City Attorney to review/prepare the necessary documents; and
4. Authorize the City Manager to execute such documents on behalf of the City.