



City of Culver City

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Staff Report

File #: 22-1126, **Version:** 1

Item #: C-8.

CC - CONSENT ITEM - (1) Approval of a Professional Services Agreement with SoCal Stormwater Runoff Solutions Services Inc. for Stormwater Consulting Services at the Culver City Transfer and Recycling Station in an Aggregate Amount Not-to-Exceed \$210,000 for FY 2022-2023, 2023-2024 and 2024-2025 (\$70,000 Annually); and (2) Authorization to the City Manager to Approve Two Additional One-Year Terms for FY 2025-2026 and 2026-2027 in an Additional Amount Not-to-Exceed \$140,000 for Two Years (\$70,000 Each Year).

Meeting Date: June 27, 2022

Contact Person/Dept: James Pledger/Public Works - EPO
Phone Number: 310-253-6423

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☐ No ☒

Attachments: Yes ☐ No ☒

Commission Action Required: Yes ☐ No ☒

Public Notification: (E-Mail) Meetings and Agendas (06/22/2022)

Department Approval: Yanni Demitri, Public Works Director/City Engineer (06/08/2022)

RECOMMENDATION

Staff recommends the City Council (1) approve a professional service agreement with SoCal Stormwater Runoff Solutions Services Inc. for stormwater consulting services at the Culver City Transfer and Recycling Station in an aggregate amount not-to-exceed \$210,000 for FY 2022-2023, 2023-2024, and 2024-2025 (\$70,000 annually); and (2) authorize the Public Works Director to approve two additional one-year terms for FY 2025-2026 and 2026-2027 in an additional amount not-to-exceed \$140,000 for two years (\$70,000 for each year).

BACKGROUND

The Industrial General Permit (IGP) regulates industrial storm water discharges and authorized non-storm water discharges from industrial facilities in California. Two City facilities, the Transfer Station, and the Transportation Facility fall under IGP coverage. The IGP requires minimum best management practices (BMPs), including good housekeeping, preventive maintenance, spill and leak prevention and response, material handling and waste management, erosion and sediment controls,

an employee training program, and quality assurance and record keeping. All dischargers are required to submit and certify reports electronically to the State Water Board. Further, the IGP also requires stormwater effluent sampling events during which samples are collected from each drainage area onsite, and generation of response plan and technical reports if there is an exceedance.

SoCal Stormwater Runoff Solutions Services Inc. has performed these services for the City of Culver City for several years. A site-specific Storm Water Pollution Prevention Plan (SWPPP) has been prepared for the City's Transfer Station, a 1.49-acre facility, located at 9255 West Jefferson Boulevard, as well as other compliance items as required by IGP for both the Transfer Station and the Transportation Facility.

The scope of work for this agreement includes the following activities:

- One facility site visit to assess the situation, obtain preliminary information to evaluate and recognize storm water concerns;
- Prepare Industrial General Permit, Level 2 Numeric Action Levels Exceedance Response Actions Letter by the Qualified Industrial Storm Water Practitioner (QISP);
- IGP Storm Water Pollution Prevention Plan (SWPPP) Level 2 Compliance to include Preparation/Revision of the Industrial SWPPP to Adopt to the New IGP by the QISP;
- Conduct monthly storm water QISP inspection, prepare monthly reports including training the facility staff, monitoring, and sampling rain events;
- Prepare annual Storm Water Training by QISP for all facility staff;
- Conduct Quality Storm Event inspections during every qualifying storm event;
- Perform four sampling analyses every reporting year;
- Upload all data on Storm Water Multiple Applications & Report Tracking Systems;
- Annual Comprehensive Facility Compliance Evaluation;
- Prepare Annual Report and Assessment (due on July 15 of each year);
- Prepare SWPPP updates (due December 31 of each year);
- Perform stormwater sampling at Culver City Transportation facility; and
- Other duties as needed.

Pursuant to Culver City Municipal Code Section 3.07.055.G, https://codelibrary.amlegal.com/codes/culvercity/latest/culvercity_ca/0-0-0-74501 purchases are exempt when formal competitive bid procedures have already been utilized by another public agency.

SoCal Stormwater Runoff Solution Services Inc. has satisfactorily supplied these services to the San Diego Metropolitan Transit System following formal Request for Proposal (RFP) procurement procedures. SoCal Stormwater Runoff Solutions Services Inc. has agreed to extend these services at the same or better pricing to the City of Culver City.

FISCAL ANALYSIS

Funding is contingent upon budget authorization. The annual amount of \$70,000 for FY 2022/2023 is included in the proposed budget for Account 20260410.600100 (Transfer Station - R & M Building) for this expenditure. Funding for the remainder of the agreement term will be included in future fiscal year budgets.

ATTACHMENTS

None.

MOTION

That the City Council:

1. Approve a professional services agreement with SoCal Stormwater Runoff Solution Services Inc. for stormwater consulting services at the Culver City Transfer and Recycling Station in an aggregate amount not to exceed \$210,000 for Fiscal Years 2022-2023, 2023-2024, and 2024-2025 (\$70,000 annually); and
2. Authorize the City Manager to approve two additional one-year terms, for Fiscal Years 2025-2026 and 2026-27, in an additional amount not-to-exceed \$140,000 (\$70,000 for each year); and
3. Authorize the City Attorney to review/prepare the necessary documents; and
4. Authorize the City Manager to execute such documents on behalf of the City.