City of Culver City

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Staff Report

File #: 22-1118, **Version:** 1 **Item #:** C-9.

CC - CONSENT ITEM: **Approval of an Amendment to an Existing Professional Services On-Call Agreement with AZ Construction (DBA Ace Fence) in an Amount Not-to-Exceed $150,000, through December 31, 2022 for Fencing Repair Services**

Meeting Date: June 13, 2022

Contact Person/Dept.: Gary Wansley/Public Works

Phone Number: (310) 253-6444

Fiscal Impact: Yes [X] No [] **General Fund:** Yes [X] No []

Attachments: Yes [] No [X]

Commission Action Required: Yes [] No [X]

Public Notification: (E-Mail) Meetings and Agendas - City Council (06/08/2022)

Department Approval: Yanni Demitri, Public Works Director (06/06/2022)

RECOMMENDATION

Staff recommends the City Council approve an amendment to an existing professional services on-call agreement with AZ Construction, doing business as (DBA) Ace Fence, in an amount not-to-exceed $150,000, through December 31, 2022 for fencing repair services.

BACKGROUND

The Public Works (PW) Department's Maintenance Operations Division and Parks, Recreation and Community Services (PRCS) Department's Parks Division have undergone substantial changes over the last year due to retirements and staff turnover. Concurrently, fencing service repair needs have increased and required outsourced repairs for areas once provided in-house by staff with institutional knowledge. This has resulted in increased expenditures requiring an amendment too large to be approved administratively, to the City's agreement with AZ Construction, Inc.

DISCUSSION

For the past several fiscal years, AZ Construction has provided on-call fencing repair maintenance services while keeping cost levels low and competitive. Due to specific and imminent project service needs, an additional $150,000 is being requested in amendment through December 31, 2022. A request for proposals (RFP) will be developed and issued for future needs.

FISCAL ANALYSIS

There are sufficient funds of in the Fiscal Year 2021/2022 Adopted Budget for the various services as follows:

- Account 10160230.619800 (PW Building Maintenance / Other Contractual Services) and Various CIP Project Accounts
- Account 10130300.619800 (PRCS Parks Division / Other Contractual Services and Various CIP Project Accounts

These increasing costs were considered in staff's preparation of the Fiscal Year 2022/2023 Proposed Budget, and sufficient funds were included in the accounts listed above to support these services.

ATTACHMENTS

None.

MOTIONS

That the City Council:

1. Approve an amendment to an existing professional services on-call agreement with AZ Construction, doing business as (DBA) Ace Fence, in an amount not-to-exceed $150,000 through December 31, 2022.

2. Authorize the City Attorney to review/prepare the necessary documents; and

3. Authorize the City Manager to execute such documents on behalf of the City.

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