



City of Culver City

Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Staff Report

File #: 22-1019, **Version:** 1

Item #: C-8.

CC - CONSENT ITEM: Adoption of a Resolution (1) Approving the Engineer's Report, (2) Declaring the City Council's Intention to Order the Levy of Annual Assessments for Fiscal Year 2022/2023, and (3) Setting the Date, Time, and Place for a Public Hearing for the West Washington Boulevard Benefit Assessment District No. 3.

Meeting Date: May 23, 2022

Contact Person/Dept: Elaine Warner CDD/Economic Development
Todd Tipton CDD/Economic Development

Phone Number: (310) 253-5777
(310) 253-5783

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☐ No ☒

Attachments: Yes ☒ No ☐

Commission Action Required: Yes ☐ No ☒ **Date:**
Commission Name:

Public Notification: (E-Mail) Meetings and Agendas - City Council (05/18/2022); Affected Property Owners within the Assessment District (05/09/2022)

Department Approval: Sol Blumenfeld, Community Development Director (05/05/2022)

RECOMMENDATION

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for FY 2022/2023 for the West Washington Boulevard Assessment District No. 3, and (3) setting the time, date and place for a Public Hearing on June 13, 2022.

BACKGROUND

In August 2019, the West Washington Benefit Assessment District No. 3 (District 3) was approved by

vote of the property owners to help fund the future maintenance of seven medians on Washington Boulevard between Beethoven Street and Glencoe Avenue.

Construction of the medians was delayed due to the COVID-19 pandemic and is anticipated to begin in Fall 2022. The project is a joint partnership between the Community Development and Public Works Departments and will connect to the future stormwater project near Glencoe Avenue in order to irrigate the medians with grey water.

Pursuant to a Resolution adopted by the City Council on May 9, 2022, an Engineer's Report was prepared for the District and filed with the City Clerk. A copy of the Engineer's Report is attached to this report for consideration by the City Council.

DISCUSSION

The City Council is asked to adopt a Resolution of Intention (1) approving the Engineer's Report; (2) declaring the City's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk will notice the public hearing by publishing the Resolution of Intention at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 13, 2022 at 7:00 p.m. in the Mike Balkman Council Chambers at City Hall and via video conference. Instructions on how to attend the meeting will be included in the published notice.

Although there are no improvements at this time, it is anticipated that the project will be completed by early 2023 and will require approximately three months of maintenance prior to next fiscal year. The proposed assessment is sufficient for the anticipated costs for FY 2022/23.

FISCAL ANALYSIS

The Engineer's Report for Fiscal Year 2022/2023 estimates the annual costs for maintenance and administration to be approximately \$11,667. The City will be required to contribute approximately \$1,435 or 8.61% of the levy as its General Benefit obligation. Approximately \$4,742 remains in the FY 2021/2022 Improvement Fund account (No. 42516530) and is proposed to be set aside to fund a reserve of \$5,000 for unforeseen damages and repairs. The FY 2022/2023 levy to be assessed is approximately \$10,492.

ATTACHMENTS

1. FY 2022/2023 West Washington Assessment District No. 3 - Engineer's Report
2. Proposed Resolution of Intention

MOTION

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report; (2) declaring the City Council's intention to levy and collect assessments for the West Washington Boulevard Assessment District No. 3; and (3) setting the time, date and place for a Public Hearing on June 13, 2022 at 7:00 p.m.