



City of Culver City

Mike Balkman
Council Chambers
9770 Culver Blvd.
Culver City, CA 90232
(310) 253-5851

Staff Report

File #: 22-855, **Version:** 1

Item #: A-2

(1) Discussion of the Report from the Community Contributions Ad Hoc Subcommittee Regarding the Community Contributions Award and Medallion, and Determine Next Steps (2) Provide Direction to Staff if Deemed Appropriate

Meeting Date: March 22, 2022

Contact Person/Dept: Steven V. Pham / Administrative Services

Phone Number: (310) 253-5640

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☒

Public Hearing: ☐ **Action Item:** ☒ **Attachments:** ☒

Public Notification: (E-Mail) Meetings and Agendas- City Council (03/18/2022) (E-Mail) Meetings and Agendas - Equity & Human Relations Advisory Committee (03/18/2022); (E-Mail) All City Staff (03/18/2022)

Department Approval: Onyx Jones, Assistant City Manager (03/18/2022)

RECOMMENDATION

Staff recommends that the Equity and Human Relations Advisory Committee (EHRAC): (1) discuss the report from the Community Contributions Ad Hoc Subcommittee; (2) consider approval of the report's recommendations and determine next steps; and (3) provide direction to staff if deemed appropriate.

BACKGROUND/DISCUSSION

During the January 25, 2022 regular meeting, the Community Contributions Ad Hoc Subcommittee announced that a scoring sheet and scoring rubric will be created for each of the nominations submitted. The Ad Hoc Subcommittee received twenty-three (23) nominations to review. On Monday, March 14, 2022, the Ad Hoc Subcommittee met with staff to discuss the minimum score for the applications to be accepted and the overall scoring process.

The production of the medallion is currently in process and should be finalized in April 2022. The medallion will be engraved with the recipient's name, award category, and the award year. The Ad Hoc Subcommittee is planning to receive the medallions and finalize the award winners during the Equity and Human Relations Advisory Committee's regular meeting in April.

The Ad Hoc Subcommittee is comprised of committee members Haifaa Moammar, Anissa Di Vincente, and Jared Morgan.

FISCAL ANALYSIS

There is no fiscal impact associated with this agenda item.

ATTACHMENTS

1. Community Contributions Ad Hoc Subcommittee's Report
2. EHRAC Award Scoring Rubric
3. EHRAC Award Scoring Sheet

MOTION

That the Equity and Human Relations Advisory Committee:

1. Discuss the report received from the Community Contributions Ad Hoc Subcommittee regarding the Community Contributions Award and Medallion;
2. Determine next steps;
3. Provide direction to staff if deemed appropriate