



City of Culver City

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Council Chambers
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Staff Report

File #: 22-728, **Version:** 1

Item #: C-7.

CC - CONSENT ITEM: Receipt and Filing of the First Compilation of Biannual Written Reports of Commissions, Boards, and Committees.

Meeting Date: April 25, 2022

Contact Person/Dept: Jeremy Bocchino, City Clerk
Mimi Ferrel, City Clerk Specialist

Phone Number: (310) 253-5851

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☐

Attachments: Yes ☒ No ☐

Commission Action Required: Yes ☒ No ☐

Commission Name: Listed Commissions, Boards, and Committees

Public Notification: (E-Mail) Meetings and Agendas - City Council (04/20/2022)

Department Approval: Jesse Mays, Assistant City Manager (04/20/2022)

RECOMMENDATION

Staff recommends the City Council receive and file the Biannual Written Reports of Commissions Boards and Committees (CBCs).

BACKGROUND/DISCUSSION

Per City Council Policy Number 3002, most recently updated in May 2021, "Periodically but no less than biannually, each CBC shall submit to City Council a written report on their respective activities."

Certain bodies already provide the City Council with written reports, such as the Finance Advisory Committee. However, for ease of review and standardization, the City Clerk's office will, biannually gather and compile the written reports into one agenda item moving forward. Biannual CBCs written reports were compiled by staff and discussed at the CBC meeting. The following CBCs have submitted written reports:

- Advisory Committee on Housing and Homelessness
- Bicycle and Pedestrian Advisory Committee
- Cultural Affairs Commission
- Disability Advisory Committee
- Equity & Human Relations Advisory Committee
- Finance Advisory Committee
- Fiesta La Ballona Committee
- Landlord Tenant Mediation Board
- Parks, Recreation and Community Services Commission
- Planning Commission

Each CBC approved their report and recommended that they be transmitted to the City Council. The Civil Service Commission has yet to provide a report.

As this is the first compilation of reports, it includes a full year of 2021 accomplishments as well as the plan for the coming six months.

FISCAL ANALYSIS

Receipt and filing of these reports do not create a fiscal impact.

ATTACHMENTS

1. 2022-04-25_ATT - ACOHH
2. 2022-04-25_ATT - BPAC
3. 2022-04-25_ATT - CAC
4. 2022-04-25_ATT - DAC
5. 2022-04-25_ATT - EHRAC
6. 2022-04-25_ATT - FAC
7. 2022-04-25_ATT - FLB
8. 2022-04-25_ATT - LTMB
9. 2022-04-25_ATT - PRCS
10. 2022-04-25_ATT - Planning Commission

MOTION

That the City Council:

Receive and file the Biannual Written Reports of Commissions, Boards, and Committees.