



# City of Culver City

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## Staff Report

File #: 22-706, Version: 1

Item #: C-2

Extension of Eligible List: Jailer

Meeting Date: February 2, 2022

Contact Person/Dept: Ofelia Garcia / Administrative Services

Phone Number: (310)253-5640

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☐

Public Hearing: ☐ Action Item: ☐ Attachments: ☐

Public Notification: (Email) Meetings and Agendas - Civil Service Commission (01/27/22); (Email) All City Staff (01/27/22)

Department Approval: Onyx Jones, Assistant City Manager (01/26/22)

### RECOMMENDATION

Staff recommends that the Civil Service Commission extend the Eligible List for Jailer.

### BACKGROUND/DISCUSSION

The Human Resources Division of the Administrative Services Department, in concurrence with the affected department, requests that the following eligible list be extended for up to one additional year from the original expiration date.

Department/Division Name List Title		Date Established – Expires	Date Extended Through
1.	Police JAILER - #00206  Number of Eligible Candidates:	02/19/2021 – 02/19/2022  18	02/19/2023  12

### AUTHORITY

The Civil Service Commission has the authority to extend an eligible list in accordance with Civil Service Rule 7.5, as set forth below:

**7.5 Duration of Eligible Lists:** Each certified eligible list shall be valid for use for a period of one (1) year, unless exhausted sooner. The eligible list may be extended for up to one (1) additional year by Commission approval. The extended eligible list shall be valid until a new list is established for the same classification or the current Certification of Eligible List is exhausted, whichever occurs first, except as set forth below.

### **MOTION**

That the Civil Service Commission:

Extend the Eligible List for Jailer.