



City of Culver City

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Council Chambers
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Staff Report

File #: 22-311, **Version:** 1

Item #: C-13.

CC - Approval of an Amendment to Existing Professional Services Agreements with Walker Consultants to Continue Providing Parking Consulting Services for an Additional Three-Month Period in an Amount Not-to-Exceed \$10,000.

Meeting Date: September 27, 2021

Contact Person/Dept: Todd Tipton - CDD/Economic Development
Phone Number: (310) 253-5783

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☒ No ☐

Public Hearing: ☐ **Action Item:** ☐ **Attachments:** ☐

Commission Action Required: Yes ☐ No ☒ **Date:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (09/22/2021);

Department Approval: Sol Blumenfeld, Community Development Director (09/16/2021)

RECOMMENDATION

Staff recommends the City Council approve an amendment to the existing professional services agreement with Walker Consultants (Walker) to continue providing parking consulting services for an additional three-month period in an amount not to exceed \$10,000.

BACKGROUND/DISCUSSION

The City relies on parking professionals to consult on a variety of parking operation matters. Walker has been working with the City since 2016 and its agreement recently expired. Staff is seeking a three-month extension to allow Walker to complete work that began prior to the agreement's expiration. The work relates to a structural investigation, the parking manager Request for Proposal, Ince parking office construction, and Demand Pricing/ Rate schedule to fund capital improvements to the Ince, Cardiff, and Watseka parking structures.

Staff has issued a Request for Quotes (RFQ) for parking consulting services and is awaiting responses. Approval of the three-month agreement with Walker will also ensure parking consulting services remain available while the RFQ process is underway.

FISCAL ANALYSIS

Staff estimates the cost to complete Walker's outstanding work and provide consulting service while the RFQ process is underway to be \$10,000. Sufficient funds are available in Account 10150120.610400 to fund Walker's services.

ATTACHMENTS

None.

MOTION

That the City Council:

1. Approve an amendment to the existing professional services agreement with Walker Consulting to continue providing parking consulting services for an additional three-month period in an amount not to exceed \$10,000.
2. Authorize the City Attorney to review/prepare the necessary documents; and,
3. Authorize the City Manager to execute such documents on behalf of the City.