



# City of Culver City

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## Staff Report

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**File #:** 22-69, **Version:** 1

**Item #:** A-1.

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**PC:** (1) Selection of the Chair and Vice Chair; and (2) Appointment of Members to the Board of Zoning Adjustment and Community Development Block Grant Advisory Committee.

**Meeting Date:** July 14, 2021

**Contact Person/Dept:** Michael Allen/Current Planning Manager

**Phone Number:** (310) 253-5710

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** ☒

**Public Notification:** (Email) Master Notification List (7/9/21); (Posted) City website (7/9/21).

**Department Approval:** Sol Blumenfeld / Community Development Director (7/7/2021)

### **RECOMMEDATION**

Staff recommends the Planning Commission (1) select one of its Members as Chair and one of its Members as Vice-Chair; and (2) appoint Members to the Board of Zoning Adjustment Community Development Block Grant Advisory Committee.

### **BACKGROUND/DISCUSSION**

Planning Commission Bylaws establish the first regular meeting after July 1, to select the Commission Chairperson and Vice-Chairperson, and make committee appointments.

The list of officers and committees are listed below. The current Chairperson conducts the election of the new Chairperson. The new Chairperson then conducts the election of the Vice-Chairperson and committee appointments.

For reference, Attachment No. 1 lists current Planning Commission officers and committees, basic committee meeting information, and the past year's appointees. Attachment No. 2 provides a brief description of each committee.

A. Planning Commission:

a. Chairperson

b. Vice-Chairperson

B. Board of Zoning Adjustment:

- a. 2 members

C. Community Development Block Grant Advisory Committee:

- a. 1 member
- b. 1 alternate

**ATTACHMENTS**

- 1. Planning Commission Officer and Committee Listing
- 2. Description of Committees

**MOTIONS**

That the Planning Commission:

- 1. Select Commissioner \_\_\_\_\_ as Chair; and
- 2. Select Commissioner \_\_\_\_\_ as Vice Chair; and
- 3. Appoint Commissioners \_\_\_\_\_ and \_\_\_\_\_ to the Board of Zoning Adjustment; and
- 4. Appoint Commissioner \_\_\_\_\_ as primary and Commissioner \_\_\_\_\_ as alternate to the Community Development Block Grant Advisory Committee.