



City of Culver City

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Staff Report

File #: 22-28, **Version:** 1

Item #: A-2.

CAC - (1) Dissolution of the Ad Hoc 2021 Culver City Performing Arts Grant Program Subcommittee and Ad Hoc Creative Economy Report Subcommittee; (2) Creation of the Ad Hoc 2022 Culver City Performing Arts Grants Program Subcommittee and Creative Economy Subcommittee; and (3) Assignment of Commissioners to Ad Hoc and Standing Subcommittees for Fiscal Year 2021-2022

Meeting Date: July 20, 2021

Contact Person/Dept: B. Christine Byers / Administrative Services - Cultural Affairs

Phone Number: (310) 253-6003

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☐

Public Hearing: ☐

Action Item: ☒

Attachments: ☐

Public Notification: Meetings and Agendas - Cultural Affairs Commission (07/08/21)

Department Approval: N/A

RECOMMENDATION

Staff recommends that the Cultural Affairs Commission (CAC): (1) Dissolve the Ad Hoc 2021 Culver City Performing Arts Grant Program Subcommittee and the Creative Economy Report Subcommittee; (2) Create the Ad Hoc 2022 Culver City Performing Arts Grants Program Subcommittee and Creative Economy Subcommittee; and (3) Assign Commissioners to Ad Hoc and Standing Subcommittees for Fiscal Year 2021-2022.

BACKGROUND/DISCUSSION:

At its first regular meeting in July of each year, the Cultural Affairs Commission typically reviews its subcommittees in light of the City Council adopted budget and work program for Cultural Affairs for the coming year, and two Commissioners are assigned to two or more of the CAC's subcommittees.

Subcommittee meetings are held on an as-needed basis, with some subcommittees meeting as frequently as every month and others only once or twice over the course of a year. In general, "ad hoc" subcommittees serve only a limited or single purpose, are not perpetual, and are dissolved when their specific task is completed. Ad hoc subcommittees do not constitute a "legislative body"

and are not subject to the Brown Act. “Standing” subcommittees (e.g., the Public Art Subcommittee) have a continuing subject matter jurisdiction, are considered to be a “legislative body,” and are subject to the Brown Act. These subcommittee meetings must be noticed and open to the public.

For FY 2020-2021, the CAC had the following ad hoc and standing subcommittees:

Ad Hoc:

- Artist Laureate (Fleischer / Wisnosky Stehlin)
- Communications (Dickter / Williams)
- Creative Economy Report (Dickter / Pali)
- Culver City Cultural Affairs Foundation Liaison (Dickter / Wisnosky Stehlin)
- 2021 Culver City Performing Arts Grant Program (Fleischer / Wisnosky Stehlin)
- Historic Preservation Ordinance and Program Update (Pali / Williams)

Standing:

- Public Art (Pali / Williams)

Proposed Action 1 - Dissolution of Ad Hoc Subcommittees

The 2021 Culver City Performing Arts Grant Program Subcommittee and the Creative Economy Report Subcommittee have completed their work and the Commission should now dissolve the subcommittees. Three of the four ad hoc subcommittees have not completed their work and they should not be dissolved at this time. To date, there has been no need to convene the Communications subcommittee since its formation and the Commission may choose to dissolve that subcommittee. Staff also recommends that going forward, the name of the foundation liaison subcommittee be adjusted to align with the revised name of the foundation (Culver City Arts Foundation).

Proposed Action 2 - Creation of Ad Hoc Subcommittees

For the upcoming year, staff recommends the CAC create the following subcommittees:

- 2022 Culver City Performing Arts Grant Program Subcommittee
- Creative Economy Subcommittee

Proposed Action 3 - Appointments to Subcommittees

Should the CAC so desire, it may appoint new or reappoint existing members to its ad hoc and standing subcommittees.

FISCAL ANALYSIS:

There is no direct fiscal impact. However, staffing and preparing for subcommittee meetings does require the allocation of staff time and resources.

ATTACHMENTS:

None.

MOTION:

That the Cultural Affairs Commission:

1. Dissolve the Ad Hoc 2021 Culver City Performing Arts Grant Program Subcommittee and the Ad Hoc Creative Economy Report Subcommittee;
2. Create Ad Hoc Subcommittees with the following limited scope: 2022 Culver City Performing Arts Grant Program and Creative Economy Subcommittee; and,
3. Make subcommittee assignments for Fiscal Year 2021-2022:

Subcommittee**Commissioners****AD HOC:**

Artist Laureate _____ / _____

Communications _____ / _____

Creative Economy _____ / _____

2022 Culver City Performing Arts Grant
Program _____ / _____

Culver City Arts Foundation
Liaison _____ / _____

Historic Preservation Ordinance and
Program Update _____ / _____

STANDING:

Public Art

____ / ____