



# City of Culver City

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## Staff Report

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**File #:** 21-1050, **Version:** 1

**Item #:** A-4.

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**PRCSC - [Standing Item; Any or All of the Following Actions, if Desired] (1) Receipt and Filing of Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to Newly-Formed Ad Hoc Subcommittee(s).**

**Meeting Date:** June 1, 2021

**Contact Person/Dept:** Armando Abrego/PRCS  
**Phone Number:** (310) 253-6724

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** ☒

**Public Notification:** (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (05/27/2021); (Email) Parks, Recreation & Community Service Department Updates 05/27/2021)

**Department Approval:** Armando Abrego, PRCS Director (05/27/2021)

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### **RECOMMENDATION**

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission take any or all of the following actions, if desired: (1) receive and file updates from the members of the Ad Hoc Subcommittees and representative appointees to outside associations and City Committees; (2) form new and/or dissolve existing Ad Hoc Subcommittee(s); and, (3) appoint two Commissioners to the newly-formed Ad Hoc Subcommittee(s).

### **BACKGROUND/DISCUSSION**

On July 7, 2020, the PRCS Commission reviewed and approved the list of PRCS Commission appointments, including those of the Ad Hoc Subcommittee Members. On April 6, 2021, the Commission appointed PRCS Commission Member Khary Cuffe as the *Alternate to the Community Development Block Grant (CDBG) Advisory Committee*. PRCS Commission Chair Kay Heineman was appointed as the *Alternate PRCS Commission representative to the Disability Advisory Committee*. The current list of PRCS Commission appointments is provided as Attachment 1.

#### **Updates from PRCS Commission Representative Appointees**

Staff has prepared this report as a standing Agenda Item to give the Commissioners an opportunity hear updates from their colleagues.

**PRCS Commission Ad Hoc Subcommittees**

An “ad hoc” subcommittee serves only a limited or single purpose. It is not perpetual, and it is dissolved when its specific task is completed. An Ad Hoc Subcommittee may be formed or dissolved at any Commission meeting, as long as the discussion has been placed on the Agenda in advance. Once an Ad Hoc Subcommittee has been created, updates are typically given by Members during this Standing Agenda Item. By consensus of the Commission, a separate Agenda Item is sometimes prepared and presented on a specific Ad Hoc Subcommittee’s topic or event.

**FISCAL IMPACT**

There is no fiscal impact associated with this discussion.

**ATTACHMENT**

1. 2021-06-01 - ATT 1 PRCS Fiscal Year 2020-21 Appointments

**MOTIONS**

That the Parks, Recreation and Community Services Commission take any or all of the following actions, if desired:

1. Receive and file updates from the members of the Ad Hoc Subcommittees and representative appointees to outside associations and City Committees;
2. Form new and/or dissolve existing Ad Hoc Subcommittees(s); and,
3. Appoint Commissioner \_\_\_\_\_ and Commissioner \_\_\_\_\_ to the newly formed Ad Hoc Subcommittee(s).