



City of Culver City

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Staff Report

File #: 21-1049, **Version:** 1

Item #: A-3.

PRCSC - Scheduling of a Parks, Recreation and Community Services Commission Tour of Culver City Parks and Facilities.

Meeting Date: June 1, 2021

Contact Person/Dept: Patrick Reynolds/PRCS

Phone Number: (310) 253-6471

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☒ No ☐

Public Hearing: ☐

Action Item: ☒

Attachments: Yes ☒ No ☐

Public Notification: (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (05/27/2021); (Email) Parks, Recreation & Community Services Department Updates (05/27/2021)

Department Approval: Armando Abrego, PRCS Director (05/27/2021)

RECOMMENDATION

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission schedule a PRCS Commission tour of Culver City parks and facilities.

BACKGROUND

Upon the request of the PRCS Commission, PRCS Department staff members accompany the Commissioners on a tour of Culver City parks and facilities ("Parks Tour"). On behalf of the Commission, staff sends invitations to the Parks Tour to members of the public, City Council members, the City Manager and Culver City School District representatives. During a typical Parks Tour, staff engages in a dialogue with tour participants, takes them to sites of recent and upcoming capital improvement projects and provides information regarding a variety of issues relating to Culver City parks, facilities, programs and services.

DISCUSSION

On April 6, and again on May 4, 2021, PRCS Commissioners indicated that they would like to take a Parks Tour this year. Staff will be available to accompany the Commission on a Parks Tour on any one of the following dates, all of which fall on a Saturday:

- June 12th - This Tour cannot begin until 10:30 AM due to a staff training earlier in the day.
- June 26th - This Tour can begin earlier than 10:30 AM, if desired.

- July 17th - This Tour can begin earlier than 10:30 AM, if desired. PRCS Director Armando Abrego will not be available to attend the Tour on this date.

The parks included in the Proposed 2021 Parks Tour Itinerary (Attachment 1), include:

- Veterans Memorial Park
- Tellefson Park
- Lindberg Park
- El Marino Park
- Fox Hills Park & Fox Hills Parkette
- Syd Kronenthal Park
- Culver City Park
- Coombs Parkette

After receiving input from the Commission Members at this evening's meeting, Parks Manager / City Landscape Architect Patrick Reynolds will finalize the Parks Tour Itinerary. It will be distributed to participants before the Parks Tour begins.

For this year's Parks Tour, the Recreation van will not be used for transportation as in previous years. It is recommended that Commission Members use their own vehicles to participate in the Tour. Carpooling is encouraged for those who feel comfortable sharing a vehicle with others.

FISCAL ANALYSIS

It is anticipated that a one-day Parks Tour will have a minimal impact on PRCS Department staffing and budgetary resources. There are currently sufficient funds for refreshments for the Tour in account 10130100.517000 (PRCS Administration / City Commission Expenses).

ATTACHMENTS

1. 2021-06-01 - ATT 1 Proposed 2021 Parks Tour Itinerary

MOTION

That the Parks, Recreation and Community Services Commission:

Schedule a PRCS Commission tour of Culver City parks and facilities.