



City of Culver City

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Council Chambers
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Staff Report

File #: 21-771, **Version:** 1

Item #: C-4

CC- Adoption of a Resolution (1) Approving the Engineer's Report for Higuera Street Landscaping and Lighting Maintenance District; (2) Declaring the Intention to Order the Levy of Annual Assessments for Fiscal Year 2021/2022; and (3) Setting the Date, Time and Place of the Public Hearing

Meeting Date: May 24, 2021

Contact Person/Dept: Mate Gaspar/Public Works

Phone Number: (310) 253-5602

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☐ No ☒

Public Hearing: ☐ **Action Item:** ☐ **Attachments:** ☒

Commission Action Required: Yes ☐ No ☒ **Date:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (05/20/2021)

Department Approval: Charles D. Herbertson, Public Works Director/City Engineer (5/13/2021)

RECOMMENDATION

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report for the Higuera Street Landscaping and Lighting Maintenance District; (2) declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2021/2022; and (3) setting a Public Hearing to be held via video conference, for June 28, 2021, at 7:00 p.m., or as soon thereafter as the matter may be heard.

BACKGROUND/DISCUSSION

The Higuera Street landscaping and lighting improvements were installed in 1995 at the request of the property owners. The Assessment District was formed, and the boundary includes properties on both sides of Higuera Street between Lindblade Avenue and Hayden Avenue.

Pursuant to a Resolution adopted by the City Council on April 12, 2021, the Public Works Director/City Engineer has prepared the Engineer's Report for Higuera Street Landscaping and Lighting Maintenance District and filed said Report with the City Clerk. A copy of the Engineer's

Report is attached to this report for consideration by the City Council.

Staff recommends that the City Council adopt a resolution (1) approving the Engineer's Report; (2) declaring the City Council's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing, to be held via video conference, is scheduled for June 28, 2021 at 7:00 p.m., or as soon thereafter as the matter may be heard. Instructions on how to attend the meeting will be included in the published notice.

Staff proposes that the levy amount remain the same for Fiscal Year 2021/2022.

FISCAL ANALYSIS

A detailed analysis of the District revenues and expenses is contained in the Engineer's Report.

ATTACHMENTS

1. Engineer's Report
2. Proposed Resolution

MOTION

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report for the Higuera Street Landscaping and Lighting Maintenance District; (2) declaring the City Council's intention to order the levy of annual assessments for Fiscal Year 2021/2022; and (3) setting the Public Hearing for June 28, 2021, via video conference.