



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report

**File #:** 21-533, **Version:** 1

**Item #:** C-2

---

**Extension of Eligible List: Recreation & Community Services Supervisor**

**Meeting Date:** January 6, 2021

**Contact Person/Dept:** Ofelia Garcia / Administrative Services

**Phone Number:** (310)253-5640

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐ **Action Item:** ☐ **Attachments:** ☐

**Public Notification:** (Email) Meetings and Agendas - Civil Service Commission (12/21/20); (Email) All City Staff (12/21/20)

**Department Approval:** Serena Wright-Black, Assistant City Manager (12/08/20)

---

### **RECOMMENDATION**

Staff recommends that the Civil Service Commission extend the Eligible List for Recreation and Community Services Supervisor.

### **BACKGROUND/DISCUSSION**

The Human Resources Division of the Administrative Services Department, in concurrence with the affected department, requests that the following eligible list be extended for up to one additional year from the original expiration date.

Department/Division Name List Title		Date Established – Expires	Date Extended Through
1.	Parks, Recreation & Community Services <b>RECREATION &amp; COMMUNITY SERVICES SUPERVISOR - #00121</b>  Number of Eligible Candidates:	01/14/2020 – 01/14/2021  9	01/14/2022  8

**AUTHORITY**

The Civil Service Commission has the authority to extend an eligible list in accordance with Civil Service Rule 7.5, as set forth below:

**7.5 Duration of Eligible Lists:** Each certified eligible list shall be valid for use for a period of one (1) year, unless exhausted sooner. The eligible list may be extended for up to one (1) additional year by Commission approval. The extended eligible list shall be valid until a new list is established for the same classification or the current Certification of Eligible List is exhausted, whichever occurs first, except as set forth below.

**MOTION**

That the Civil Service Commission Extend the Eligible List for Recreation and Community Services Supervisor.