



City of Culver City

Mike Balkman Council
Chambers
9770 Culver Blvd.
Culver City, CA 90232

Staff Report

File #: 21-457, **Version:** 1

Item #: A-3.

CC - Adoption of a Resolution Setting the Regular Meetings of the City Council for the Calendar Year 2021.

Meeting Date: November 9, 2020

Contact Person/Dept: Jeremy Green/City Clerk

Phone Number: (310) 253-5851

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☒ No ☐

Public Hearing: ☐

Action Item: ☐

Attachments: ☒

Commission Action Required: Yes ☐ No ☒

Public Notification: (E-Mail) Meetings and Agendas - City Council (11/04/2020)

Department Approval: Serena Wright, Assistant City Manager (11/04/2020)

RECOMMENDATION

Staff recommends the City Council adopt a resolution setting the regular meetings of the City Council for the calendar year 2021.

BACKGROUND/DISCUSSION

Charter Section 608 authorizes the Council to determine the regular meeting dates of the City Council by ordinance or resolution and adjourn any regular meeting to a date certain.

Culver City Municipal Code (CCMC) Section 3.01.100 states that "all official, regular and adjourned meetings of the City Council shall be held in the City Hall on the second and fourth Mondays of each month at 7:00 p.m., unless otherwise specified by resolution of the City Council." The CCMC goes on to state that "If any regular meeting shall fall on a legal holiday, no meeting shall be held on such holiday, but shall be held on the next succeeding day thereafter that is not a holiday at 7:00 p.m."

Staff recommends City Council consider that meeting dates following a Monday holiday also be considered a regular meeting date. Staff also recommends considering including the work plan and budget study sessions as regular meeting dates so that they can be planned for in advance.

Exhibit A of the Proposed Resolution outlines the dates for City Council to consider as the Regular City Council meeting dates for 2021. These dates are presented to City Council for approval and, as discussed, may be amended upon majority consensus of the City Council. Once the meeting dates are established by adoption of the proposed Resolution, they may only be changed by adoption of a subsequent resolution at a regular meeting of the City Council.

FISCAL ANALYSIS

None.

ATTACHMENTS

2020-11-09_ATT - Proposed Resolution

MOTION

That the City Council:

Adopt a resolution setting the regular meetings of the City Council for the calendar year 2021.