



# City of Culver City

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## Staff Report

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**File #:** 21-449, **Version:** 1

**Item #:** C-13.

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**CC - Approval of an Agreement with Southwest Lift & Equipment in an Amount Not-To-Exceed \$1,299,938 (\$1,187,675 Base and \$112,263 Contingency) for the Replacement of In-Ground Vehicle Lifts at the Transportation Facility.**

**Meeting Date:** November 9, 2020

**Contact Person/Dept:** Allison Cohen/Transportation  
**Phone Number:** (310)253-6543

**Fiscal Impact:** Yes ☒ No ☐

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐ **Action Item:** ☐ **Attachments:** ☐

**Commission Action Required:** Yes ☐ No ☒ **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (11/04/2020);

**Department Approval:** Rolando Cruz, Chief Transportation Officer (11/02/2020)

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### **RECOMMENDATION**

Staff recommends the City Council approve an agreement with Southwest Lift & Equipment Inc. for the purchase and installation of in-ground vehicle lifts located at the Culver City Transportation Facility in an amount not to exceed \$1,299,938, which includes a contingency amount of \$112,263.00 for unexpected costs.

### **BACKGROUND/DISCUSSION**

The Transportation Department's Fleet Services Division utilizes seven (7) hydraulic vehicle lifts for equipment maintenance purposes. These lifts are installed below ground and employ one or more hydraulic pistons depending on the type of vehicle and how much weight is to be lifted. Light-duty lifts use one post while heavy-duty in-ground lifts feature two or three posts. The City's hydraulic lifts are vital to the daily operations of the Fleet Services and Equipment Maintenance Division, and the purchase and installation of new heavy-duty vehicle lifts is required to provide uninterrupted maintenance services for a variety of City vehicles. Originally installed when the Transportation Facility was constructed in 1997, the facility's four (4) twin post lifts have reached the end of their useful lives and must be replaced.

A Request for Proposals (RFP) was released on September 3, 2020 and closed on October 15,

2020. A mandatory job walk was held on September 8, 2020 and attended by five (5) prospective proposers. Proposals were later received from two (2) contractors:

- 1) Air and Lube Systems, Inc.
- 2) Southwest Lift & Equipment, Inc.

Each proposal was carefully reviewed to ensure project compliance with City and Federal Transit Administration (FTA) requirements. Proposals were then reviewed for their responsiveness to the scope of work identified in the RFP and evaluated based on several factors including qualifications, experience, responsiveness to the scope of work, fees, and proposed schedule. After carefully reviewing and scoring each proposal, the evaluation team's rankings were compiled, and Southwest Lift & Equipment, Inc. was found to be the highest-ranking proposer. Staff found the proposal submitted by Southwest Lift to be responsive and complete, and determined that Diamond Lifts, manufactured by Stertil-Koni and distributed by Southwest Lift & Equipment, Inc., best meet the operational requirements of the Division. After negotiations with Southwest Lift & Equipment, Inc., staff was able to bring the project within budget. A contingency amount of \$112,263.00, while in exceedance of the project budget, is recommended to ensure that the department is positioned to respond to any uncertainties or unexpected costs that may arise during the construction process as quickly as possible to minimize potential impacts to Fleet Services operations.

Stertil-Koni is a leading provider of heavy-duty vehicle lifts to the vehicle maintenance industry, and Diamond lifts have the capacity to lift even the largest City vehicles in a safe and efficient manner. Consistent with the requirements set forth in the request for proposals, each vehicle lift will recess flush to the floor to safely and efficiently allow for lifting low-clearance, heavy-duty vehicles and reduce tripping hazards while the lifts are not in use. Southwest Lift & Equipment is based locally in San Bernardino, California and specializes in the sales, installation, and service of vehicle lifts and related equipment. Their team of installers brings nearly seventy years of combined experience and has recently completed similar projects for the United States Postal Service, University of California Los Angeles, and Los Angeles County Metropolitan Transportation Authority.

## **FISCAL ANALYSIS**

Sufficient funding for this project has been allocated from a number of grant sources, including Federal Transportation Administration (FTA) Section 5307 transit capital funds and local Prop C Discretionary funds. Project expenditures are budgeted in Transportation capital account 20370300.732120 in FY2020-21 for the project.

## **ATTACHMENTS**

None.

## **MOTION**

That the City Council:

1. Approve an agreement with Southwest Lift & Equipment, Inc. for the repair and maintenance of the for the Replacement of In-Ground Vehicle Lifts at the Transportation Facility in an amount not-to-exceed 1,299,938 (\$1,187,675 Base and \$112,263 Contingency; and
2. Authorize the City Attorney to review/prepare the necessary documents; and
3. Authorize the City Manager to execute such documents on behalf of the City.