



City of Culver City

Mike Balkman Council
Chambers
9770 Culver Blvd.
Culver City, CA 90232

Staff Report

File #: 21-314, **Version:** 1

Item #: C-3.

CC - (1) Receipt and Filing of Fourth Report on Current Emergency Response Expenditures; and (2) Receipt and Filing of Approved Additional Emergency Response Agreements.

Meeting Date: October 26, 2020

Contact Person/Dept: Onyx Jones/Finance Department

Phone Number: (310) 253-5865

Fiscal Impact: Yes ☒ No ☐ **General Fund:** Yes ☒ No ☐

Public Hearing: ☐ **Action Item:** ☐ **Attachments:** ☒

Commission Action Required: Yes ☐ No ☒ **Date:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (10/21/2020)

Department Approval: Onyx Jones, Chief Financial Officer (10/20/2020)

RECOMMENDATION

Staff recommends the City Council receive and file a report on current emergency response expenditures for COVID-19 and Civil Unrest related purchases.

BACKGROUND/DISCUSSION

On March 18, May 11, 2020 and August 17, the City Council authorized budget appropriations in the amounts of \$250,000, \$350,000, \$900,000 respectively, under the authority of CCMC section 3.07.060.B and 3.09.040 to meet the City's emergency service and supply response needs. Additionally, the City Council authorized \$382,033 for Temporary Street Closures on June 22, 2020 to support economic recovery related to the COVID19 pandemic. In total, \$1,882,033 has been authorized in emergency response appropriations.

This is the Fourth Report on Emergency Response Expenditures, with COVID-19 expenditures to date primarily purposed for staff personal protective equipment (PPE), sanitization needs to meet public safety and service continuation, equipment rentals, Emergency Operation Center (EOC) costs for technology requirements, and emergency professional services for needs ranging from FEMA consultation to biohazard cleaning. Posted actual expenses through September 30, 2020 for COVID-

19 expenses have totaled \$757,655 with another \$421,150 encumbered for pending orders/service requests, for a total of \$1,178,805. An additional \$31,680 was expended for Civil Unrest (EOC02) emergency response supplies. A report by cost category is included as Attachment 1.

Staff has worked diligently to seek reimbursements from various regional, state and federal resources for eligible expenses for both posted and anticipated future expenditures over the course of the emergency period. To-date, \$2,037,651 million has been requested from various federal, state and regional resources for COVID-19. An additional \$6.6 million was granted to Culver CityBus in 2020 CARES Act Supplemental Public Transportation Allocations. A report by request category is detailed in Attachment 1.

City Council authorized the City Manager to approve purchases and/or agreements up to the Emergency Response appropriation at the August 17, 2020 Council Meeting, with provision that all agreements approved under this authority would be identified in ongoing Emergency Response Expenditures. The following agreements have been noted for authorization:

- *AMBK dba Bio-One Southern California* - The City Manager provided authorization to extend the agreement in an amount not-to-exceed \$50,000 extended through January 31, 2021 to enable sufficient time for RFP issuance due to expanding scope of service. This service is needed for on-call environmental cleanup services. Administratively, the City Manager approved an increase of \$50,000.
- *Vital Medical Center* - The City Manager provided authorization to increase an agreement with Vital Medical Center for Fiscal Year 2020/2021 in an amount not-to-exceed \$300,000. The prior authorization in an amount of \$75,000 was to enable payment authorization for services rendered for on-site mass testing for Police Department personnel. Additional services, however, will be needed for mobile COVID-19 testing for City employees throughout the fiscal year.

FISCAL ANALYSIS

While operational costs related to the AMBK dba Bio-One Southern California will be funded from Enforcement Services (10150250.619800), increases related to COVID-19 may be pursued as a FEMA eligible expense. Costs related to Vital Medical Services (medical services) will be funded from the General Fund COVID-19 Project Account (10116100.619800.CV019).

Refer to attached Emergency Response Expense Report for a detailed list of expenditures related to COVID-19 and the civil unrest for a combined total of \$1,210,485. The report also includes a list of total grant and revenue resources to fund all emergency expenses.

ATTACHMENTS

1. Emergency Response Expense Report - IV

MOTION

That the City Council:

1. Receive and file a report on current emergency response expenditures; and
2. Receive and file a report on current emergency response purchases/agreements.