



# City of Culver City

Mike Balkman Council  
Chambers  
9770 Culver Blvd.  
Culver City, CA 90232

## Staff Report

---

**File #:** 20-1018, **Version:** 1

**Item #:** PH-3.

---

**CC - PUBLIC HEARING - Adoption of a Resolution Approving the Annual Assessment Levy for Benefit Assessment District West Washington Boulevard No. 3 for Fiscal Year 2020/2021.**

**Meeting Date:** June 8, 2020

**Contact Person/Dept:** Elaine Warner/Economic Development  
Todd Tipton/Economic Development

**Phone Number:** (310) 253-5777  
(310) 253-5783

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☒

**Action Item:** ☐

**Attachments:** Yes ☒ No ☐

**Commission Action Required:** Yes ☐ No ☐ Date:

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (06/04/2020); Publication in Culver City News (5/28/2020); Notification to Affected Property Owners (6/02/2020)

**Department Approval:** Sol Blumenfeld, Community Development Director (06/03/2020)

---

### **RECOMMENDATION**

Staff recommends the City Council conduct a public hearing and adopt a resolution approving the annual assessment levy for Benefit Assessment District West Washington No. 3 for Fiscal Year 2020/2021.

### **PROCEDURE:**

1. Mayor seeks motion to receive and file the affidavits of publication and posting of notices and correspondence received in response to the public hearing notices; and,
2. Mayor calls for a staff report and the City Council Members may pose questions to staff as desired; and,
3. Mayor seeks a motion to open the public hearing; and,
4. Mayor seeks a motion to close the public hearing after all public testimony has been presented; and

5. City Council discusses the item and arrives at its decision.

## **BACKGROUND**

The West Washington Benefit Assessment District No. 3 (District 3) was approved by vote of the property owners in August 2019. The anticipated project will consist of seven medians located between Beethoven Street and Glencoe Avenue. Construction is slated to begin in Summer 2020. Although there are no improvements at this time, the annual reporting process, including an Engineer's report and Public Hearing, must be completed this fiscal year.

## **DISCUSSION**

On May 26, 2020, the City Council approved the Engineer's Report, declared its intention to order the assessment levy and collect assessments, and set the date, time and place for this public hearing.

Pursuant to Section 15.01.070.H of the Culver City Municipal Code (CCMC), any interested persons may file a written protest with the City Clerk (or withdrawal a previously filed protest) until the conclusion of the Public Hearing. Pursuant to CCMC Section 15.01.070.K, the City Council shall not impose an increased assessment if there is a majority protest. In this case, for Fiscal Year 2020/2021, the Engineer's Report does not propose an assessment increase above the voter approved maximum rate, which is adjusted annually in accordance with the Consumer Price Index. Therefore, the majority protest proceedings do not apply, and the City Council may, after receiving public comment, adopt the resolution confirming the assessment as determined by the Engineer's report.

Pursuant to CCMC Section 15.01.070 (J and K), the City Council may choose to order changes in any of the matters provided in the report, including changes in the improvements or services, or both, any zones within the district, and the proposed diagram or proposed assessment as long as the changes do not result in an increase of the rates above the voter approved maximum rates adjusted by an inflationary formula, if any, or it may choose to adopt a resolution confirming the diagram and assessment, either as originally proposed or as changed by it. Adoption of such resolution constitutes the assessment levy for Fiscal Year 2020/21. The City Council may also choose to dissolve the District pursuant to CCMC Section 15.01.065.A.3 or pay for the costs of the District with the City's General Fund.

## **FISCAL ANALYSIS**

The proposed total assessment for Fiscal Year 2020/2021 is \$5,750. The assessment will fund administrative fees related to District reporting and maintenance.

## **ATTACHMENTS**

1. Engineer's Report

2. Proposed Resolution

**MOTION**

That the City Council:

Adopt a resolution confirming the assessment and ordering the levy for the Benefit Assessment District West Washington Boulevard No. 3 for Fiscal Year 2020/2021.