File #: 20-916, **Version:** 1 **Item #:** C-6.

CC - Adoption of a Resolution Initiating Proceedings to Levy and Collect Annual Assessments for the West Washington Benefit Assessment District No. 1, and Order the Preparation of the Engineer's Report Thereon for Fiscal Year 2020/2021.

Meeting Date: May 11, 2020

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Fiscal Impact: Yes [X] No [] **General Fund:** Yes [] No [X]

Public Hearing: [] **Action Item:** [] **Attachments:** Yes [X] No []

Commission Action Required: Yes [] No [X]

Public Notification: (E-Mail) Meetings and Agendas - City Council (05/06/2020);

Department Approval: Sol Blumenfeld, Community Development Director (04/30/2020)

RECOMMENDATION

Staff recommends the City Council adopt a resolution initiating proceedings to levy and collect annual assessments for the West Washington Benefit Assessment District No. 1 and order the preparation of the Engineer's Report thereon for Fiscal Year 2020/2021.

BACKGROUND/DISCUSSION

The City assisted in the formation of Benefit Assessment Districts on Washington Boulevard between Rosabell Avenue and Beethoven Street by agreeing to construct landscaped medians, if on-going maintenance was funded through a property owner assessment district. The West Washington Benefit Assessment District No. 1 (District 1) was approved by vote of the property owners in April 2009. It is now necessary to initiate the proceedings to levy the District 1 assessment for Fiscal Year 2020/2021.

Pursuant to CCMC Sections 15.01.070.D and 15.01.070.E, should the City Council adopt the

proposed Resolution, the Director of Public Works/City Engineer shall prepare (or cause to be prepared) the Engineer's Report, which outlines the district's plans and specifications for the improvements or services, an estimate of the costs, a diagram for the district and the proposed assessments. Upon its completion, the Engineer's Report shall be filed with the City Clerk, and the City Council shall be presented with a Resolution of Intention declaring the City Council's intent to levy assessments for Fiscal Year 2020/2021 and set the date, time and place for the public hearing, after which the City Council will consider levying the assessments.

FISCAL ANALYSIS

Both the costs to prepare the Engineer's Report and staff time related to the administration of District 1 are funded by the assessment district. These costs are estimated to be approximately $4,500 and sufficient funds have been collected to support these costs.

ATTACHMENTS

1. Proposed Resolution of Initiation - Washington Boulevard No. 1

MOTION

That the City Council:

Adopt a resolution initiating proceedings for the levy and collection of annual assessments for the West Washington Benefit Assessment District No. 1 and ordering the preparation of the Engineer's Report thereon for Fiscal Year 2020/2021.