



# City of Culver City

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## Staff Report

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**File #:** 20-712, **Version:** 1

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**PRCSC - [Standing Item; Any or All of the Following Actions, if Desired] (1) Receive and File Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; (2) Formation of New and/or Dissolution of Existing Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to Newly-Formed Ad Hoc Subcommittee(s).**

**Meeting Date:** February 4, 2020

**Contact Person/Dept:** Corey Lakin/PRCS Department-Administration  
**Phone Number:** (310) 253-6682

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** ☒

**Public Notification:** (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (01/30/20); (Email) Parks, Recreation & Community Service Department Updates (01/30/20)

**Department Approval:** Corey Lakin, PRCS Director (01/30/20)

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### **RECOMMENDATION**

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission take any or all of the following actions, if desired: (1) receive and file updates from the members of the Ad Hoc Subcommittees and representative appointees to outside associations and City Committees; (2) form new and/or dissolve existing Ad Hoc Subcommittee(s); and, (3) appoint two Commissioners to the newly-formed Ad Hoc Subcommittee(s).

### **BACKGROUND/DISCUSSION**

At the August 6, 2019 meeting, the PRCS Commission reviewed the list of Commission appointments, including those of the Ad Hoc Subcommittee Members. The attached list of Commission appointments has been updated based on the action taken by the Commission at that meeting (Attachment 1).

#### **Updates from PRCS Commission Representative Appointees**

Staff has prepared this report as a standing Agenda Item to give the Commissioners an opportunity hear updates from their colleagues.

#### **PRCS Commission Ad Hoc Subcommittees**

An "ad hoc" subcommittee serves only a limited or single purpose. It is not perpetual, and it is dissolved when

its specific task is completed. An Ad Hoc Subcommittee may be formed or dissolved at any Commission meeting, as long as the discussion has been placed on the Agenda in advance. Once an Ad Hoc Subcommittee has been created, updates are typically given by Members during this Standing Agenda Item. By consensus of the Commission, a separate Agenda Item is sometimes prepared and presented on a specific Ad Hoc Subcommittee's topic or event.

Commissioner Zeidman and Vice Chair Amezola, the Members of the *Student Representative Position Development Ad Hoc Subcommittee*, provided a draft Pilot Program for selecting and appointing a student representative to the PRCS Commission at recent meetings (Attachment 2). The Commission may wish to continue discussing the draft Pilot Program. Chair Mohammed, a member of the *City Council Reports Ad Hoc Subcommittee*, gave a verbal report on the PRCS Commission's activities and concerns to the City Council at their January 27, 2020 meeting. Chair Mohammed may wish to comment on that report.

**FISCAL IMPACT** - There is no fiscal impact associated with this discussion.

### **ATTACHMENTS**

1. 2020-02-04 - ATT 1 PRCS Fiscal Year 2019-20 Appointments
2. 2020-02-04 - ATT 2 Draft PRCS Student Representative Pilot Program

### **MOTIONS**

That the Parks, Recreation and Community Services Commission take any or all of the following actions, if desired:

1. Receive and file updates from the members of the Ad Hoc Subcommittees and representative appointees to outside associations and City Committees;
2. Form new and/or dissolve existing Ad Hoc Subcommittees(s); and,
3. Appoint Commissioner \_\_\_\_\_ and Commissioner \_\_\_\_\_ to the newly formed Ad Hoc Subcommittee(s).