



City of Culver City

Mike Balkman Council
Chambers
9770 Culver Blvd.
Culver City, CA 90232

Staff Report

File #: 20-383, **Version:** 2

Item #: C-1.

CC - (1) Approval of an Agreement with Commercial Door of Los Angeles County, Inc. in an Amount Not-to-Exceed \$100,885.00 for the Replacement of the Roll-up Gates at the P1 and P2 Levels of the City Hall Parking Structure; and (2) Authorize \$10,089.00 in Change Order Authority for the Public Works Director/City Engineer.

Meeting Date: November 18, 2019

Contact Person/Dept: Eric Mirzaian/Public Works Department

Phone Number: (310) 253-6444

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☒ No ☐

Public Hearing: ☐ **Action Item:** ☐ **Attachments:** ☒

Commission Action Required: Yes ☐ No ☒ **Date:**

Public Notification: (E-Mail) Meetings and Agendas - City Council (11/13/19)

Department Approval: Charles D. Herbertson (11/04/19)

RECOMMENDATION

Staff recommends the City Council (1) approve an agreement with Commercial Door of Los Angeles County, Inc. (Commercial Door) in an amount not-to-exceed \$100,885.00 for the replacement of the roll-up gates at the P1 and P2 levels of the City Hall parking structure; and (2) authorize \$10,089.00 in change order authority for the Public Works Director/City Engineer.

BACKGROUND/DISCUSSION

The existing roll-up gates at City hall are original from when the facility was constructed in 1995. There are a total of three roll-up gates; two located at the entrance/exit off Duquesne Avenue and the other located at the ramp leading down from the P1 level to the P2 level. On numerous occasions throughout the years, the gates have been damaged resulting from vehicles coming into contact with the gates, which has also caused damage to the electrical components, gate housing and railing components. Staff has contracted with various vendors to provide routine maintenance and repairs to these gates, but due to the excessive wear/tear and damage caused to date, staff has determined it would be more cost effective to replace the gates and all applicable components.

Public Works Staff obtained three competitive quotes for this project:

- Specialty Doors and Automation.....\$82,899.13
- Commercial Door of Los Angeles County.....\$100,885.00
- Southern California Overhead Door Co., Inc.....\$127,387.80

Though a lower quote was provided by Specialty Doors and Automation, after reviewing the proposed replacement gates and equipment and meeting with the contractors, staff believes the products and services provided by Commercial Door are superior and they have demonstrated a better understanding and approach to this project, which justifies the additional expenditure. Commercial Door has been utilized in the past for other door repair services and staff has favorable experiences with them and their craftsmanship.

Culver City Municipal Code (CCMC) Section 3.07.065.A provides an exemption from the formal bidding process for professional and general services, and only requires the award of a contract be based upon competitive quotations whenever practical, as determined by the City Manager. Per CCMC Section 3.07.065.C.6, this project falls under the category of general services, which includes the repair and maintenance of City-owned real property and buildings. In this case, competitive quotes were obtained and staff recommends the City Council approve an agreement with Commercial Door for the reasons stated above.

FISCAL ANALYSIS

There are sufficient funds available in the City Council adopted budget for Fiscal Year 2019/2020 for Capital Improvement Project PZ-132-Building Repairs to fund this project (42080000.730100.PZ132).

ATTACHMENTS

1. 2019-11-18_ATT - Commercial Door Quote

MOTION

That the City Council:

1. Approve an agreement with Commercial Door of Los Angeles County, Inc. in an amount not-to-exceed \$100,885.00 for the replacement of the roll-up gates at the P1 and P2 levels of the City Hall parking structure; and
2. Authorize \$10,889.00 in change order authority for the Public Works Director/City Engineer; and
3. Authorize the City Attorney to review/prepare the necessary documents; and
4. Authorize the City Manager to execute such documents on behalf of the City.