



# City of Culver City

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## Staff Report

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**File #:** 20-198, **Version:** 1

**Item #:** C-4.

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**CC - Adoption of a Resolution Appointing the City's Director and Alternate Directors to the California Transit Systems Joint Powers Authority (CalTIP)**

**Meeting Date:** September 9, 2019

**Contact Person/Dept:** Jane Leonard/Transportation  
**Phone Number:** (310) 253-6523

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐ **Action Item:** ☐ **Attachments:** ☒

**Commission Action Required:** Yes ☐ No ☒ **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (09/04/19);

**Department Approval:** Rolando Cruz (08/26/19)

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### **RECOMMENDATION**

Staff recommends the City Council adopt a resolution appointing the Chief Transportation Officer, Rolando Cruz, as the City's Director to the California Transit Systems Joint Powers Authority (CalTIP) Board; and to designate Transit Operations Manager Samantha Blackshire and Senior Management Analyst/Transit Finance Jane Leonard as the City's first and second Alternate Directors, respectively.

### **BACKGROUND/DISCUSSION**

On April 20, 1987, the City Council authorized the City of Culver City to join the California Transit Systems Joint Powers Authority (CalTIP) to obtain liability coverage and risk management services through jointly pooling resources with the other transit agencies that are members of CalTIP. CalTIP has provided competitive and stable rates and needed risk management services to Culver CityBus since that time.

On September 26, 2011, the City Council approved and adopted Resolution No. 2011-R-080 accepting changes to the California Transit Systems Joint Powers Authority (hereinafter CalTIP) Agreement for the purpose of jointly funding tort liabilities and other losses and providing risk

management services to reduce such losses.

On July 8, 2019, the City Council approved and adopted Resolution No. 2019-R-057 accepting recent administrative changes to the CalTIP Joint Powers Agreement, bringing the Agreement up-to-date with current laws and best practices applicable to the risk management joint powers authorities. The amended Agreement also provides flexibility to the Board of Directors to change its structure and function from time to time, as needed.

It is necessary to identify the primary and alternative representatives to the CalTIP Board of Directors by position and name; this designates them as approved to represent the City and vote in matters presented to the Board.

The Chief Transportation Officer, Rolando Cruz, has executive management responsibility for Culver CityBus operations; all regional and local transportation policy, planning, and projects; management of capital assets as they pertain to the City's Transit operation; and ensures the municipal transit system is properly planned, designed, operated and maintained in a technically competent and economical manner.

The Transit Operations Manager, Samantha Blackshire, is responsible for all operational elements of the fixed-route transit service, manages the staff responsible for safety and training, and represents the City in the greater statewide Transit community.

The Senior Management Analyst/Transit Finance, Jane Leonard, is responsible for operating and capital budgets, grant administration, long-range financial planning, monitors local, state and federal legislation, and represents the City in the regional Transit community. This position also functions as the Title VI Administrator for the Department.

## **FISCAL ANALYSIS**

The adoption of the proposed resolution does not create a fiscal impact for the City.

## **ATTACHMENTS**

1. 2019-09-09\_ATT\_Transit Systems JPA Resolution

## **MOTION**

That the City Council:

Adopt a Resolution appointing the Chief Transportation Officer Rolando Cruz as the City's Representative Director to the CalTIP Board; and to identify the Transit Operations Manager Samantha Blackshire, and the Senior Management Analyst/Transit Finance Jane Leonard as the City's first and second Alternate Directors, respectively.