



# City of Culver City

Mike Balkman Council  
Chambers  
9770 Culver Blvd.  
Culver City, CA 90232

## Staff Report

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**File #:** 19-1095, **Version:** 1

**Item #:** A-4.

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**PRCSC - Appointment of an Ad Hoc Subcommittee for the Purpose of Receiving/Sharing Information with the City Council Equity Subcommittee Related to Creating a Human Relations Committee.**

**Meeting Date:** April 2, 2019

**Contact Person/Dept:** Corey Lakin/PRCS-Administration  
**Phone Number:** (310) 253-6682

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** ☒

**Public Notification:** (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (3/29/19); (Email) Parks, Recreation & Community Service Department Updates (3/29/19)

**Department Approval:** Corey Lakin, PRCS Director (3/28/19)

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### **RECOMMENDATION**

Staff recommends the Parks, Recreation and Community Services Commission discuss and appoint an ad hoc subcommittee for the purpose of receiving/sharing information with the City Council Equity Subcommittee related to creating a Human Relations Committee.

### **BACKGROUND / DISCUSSION**

On November 12, 2018, the City Council received a request from a Culver City community work group ("Work Group") to consider forming a Human Relations Committee ("Committee"). The Work Group recommended that a Committee be created and empowered to encourage and improve intergroup relations. In summary, the submitted proposal (Attachment 1) requests that the Committee's powers and duties include, but not be limited to:

- Improving intergroup relations regardless of race, religion, gender, ability, etc.
- Promoting and celebrating diversity and inclusion
- Preventing intercultural tension, bullying, incidents of hate, etc.
- Reviewing and recommending related policies
- Facilitating community dialogue and training pertaining to human relations
- Providing alternative reporting options for complaints of discrimination

The City Council discussed the request at its January 28, 2019 meeting and directed the City Council Equity Subcommittee to (1) review the duties and responsibilities of current commissions, committees and boards to avoid duplication of efforts and ensure that resources are utilized efficiently; (2) review the statutory and legal constraints related to employee privacy protections; and (3) review and recommend potential Municipal Code

and City policy amendments as it relates to the creation of a Committee.

The Equity Subcommittee is requesting to meet with an ad hoc subcommittee of the PRCS Commission to receive information relating to the Commission's powers and duties in relation to the role and function of the proposed Human Relations Committee, and receive comments from the PRCS Commission ad hoc subcommittee in this regard. If the PRCS Commission appoints an ad hoc subcommittee in accordance with the City Council Equity Subcommittee's request, staff has been asked to inquire if the members are available for a meeting on either April 17<sup>th</sup>, 18<sup>th</sup>, or 19<sup>th</sup>. Once a meeting date has been agreed upon, Assistant City Manager Serena Wright-Black will contact the PRCS Commission ad hoc subcommittee members regarding the time of the meeting.

### **FISCAL ANALYSIS**

There is no fiscal impact associated with the discussion of this Agenda Item.

### **ATTACHMENTS**

1. 2019-04-02 - ATT 1 Summary Proposal to Establish a Human Relations Committee

### **MOTION**

That the Parks, Recreation and Community Services Commission:

Appoint an ad hoc subcommittee for the purpose of receiving/sharing information with the City Council Equity Subcommittee related to creating a Human Relations Committee.