



City of Culver City

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Staff Report

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Item #: A-2.

PRCSC - Discuss the Parks, Recreation and Community Services (PRCS) Commission's Recommendations for the Fiscal Year 2019-2020 PRCS Department Budget and Finalize the Correspondence to the City Council.

Meeting Date: March 5, 2019

Contact Person/Dept: Corey Lakin/PRCS-Administration
Phone Number: (310) 253-6682

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☐

Public Hearing: ☐

Action Item: ☒

Attachments: ☐

Public Notification: (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (02/28/19); (Email) Parks, Recreation & Community Service Department Updates (02/28/19)

Department Approval: Corey Lakin, PRCS Director (02/27/19)

RECOMMENDATION

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission discuss recommendations for the Fiscal Year 2019-2020 PRCS Department Budget and finalize the correspondence to the City Council.

BACKGROUND

Beginning in Fiscal Year 2014/2015, the City Council instituted an enhanced budget process. This process provides additional opportunities for the public to provide input into the budget document. Further, the City Council now specifically invites members of the City's Commissions, Boards, and Committees to provide comments during the City's budget process.

The correspondence containing the PRCS Commission's Fiscal Year 2018-2019 budget recommendations to the City Council was provided as an Attachment to the December 4, 2018 staff report regarding reviewing the Department's Fiscal Year 2018-2019 Budget materials. At that meeting, the Commission requested a report on the status of the Fiscal Year 2018-2019 budget recommendations made by both the PRCS Commission and PRCS Department staff. The Commission received that Status Report at the January 8, 2019 meeting.

At the January 8, 2019 meeting, the Commission discussed the idea that it may be beneficial to all involved if the Commission focuses on one or two budget recommendations that are also priorities for the PRCS Department. To this end, it was requested that staff submit their preliminary Fiscal Year 2019-2020 budget requests for the Commission's review. This information, as presented to the Commission at the February 5, 2019 meeting, is listed below.

PRCS Department Preliminary Budget Recommendations as Submitted by Staff

(Note: Not necessarily in priority order.)

- a) Increased funding for part-time and full-time staff training to comply with ongoing mandates and provide improved service to the community, as appropriate for each program/division.
- b) An Equipment/Furniture Replacement Fund for the Veterans Memorial Complex (includes the Veterans Memorial Building, Senior Center and Teen Center) rental operation.**
- c) An Equipment/Furniture Replacement Fund for all park facilities to replace broken/dated facility amenities such as refrigerators, microwaves, televisions, computers, stoves/ovens, etc.**
- d) Funding for a consultant to begin the community outreach and scoping process for replacing the Lindberg Park Playground.**
- e) Funding for a contractor to replace water fountains with hydrations stations and replace dated and/or previously removed PAR course equipment.**
- f) Funding for the implementation of Turf Consultant's findings/recommendations. (Note: It is anticipated that the Turf Consultant's report will be submitted and reviewed/accepted before the end of the current fiscal year.)***
- g) Funding for one (1) additional part-time Landscape Architect Consultant position to assist with park planning projects, amenity upgrades, community workshops, capital improvement project management, irrigation audits and upgrades and other projects as assigned.**
- h) Funding for two (2) Senior Irrigation Technicians.

DISCUSSION

At the February 5, 2019 meeting, the Commission designated Vice Chair Mohammed and Commissioner Amezola as the PRCS Commission Members who will draft the correspondence to the City Council outlining the Commission's recommendations for the Fiscal Year 2019-2020 PRCS Department Budget. The Commission also designated items (b), (c), (d), (e) and (g), listed in bold font above, as the Commission's budget recommendations. It was decided that a special paragraph will be crafted for item (f) (in bold italics) which concerns the Turf Consultant's findings.

There was consensus that Vice Chair Mohammed and Commissioner Amezola would present a draft of the correspondence to the City Council for review by the full Commission at this evening's meeting. Once approved by the Commission, the correspondence will be sent to the PRCS Director who will then convey the information to the City Manager. Per the Fiscal Year 2019-2020 Budget Calendar, the final date that budget recommendations from the City's Commissions, Boards, and Committees can be submitted is Thursday, March 28, 2019.

FISCAL ANALYSIS

There is no fiscal impact associated with the discussion of this Agenda Item.

ATTACHMENTS

None.

MOTION

That the Parks, Recreation and Community Services Commission:

Discuss recommendations for the Fiscal Year 2019-2020 PRCS Department Budget and finalize the correspondence to the City Council.