



City of Culver City

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Staff Report

File #: 19-768, **Version:** 1

Item #: A-5

(1) Discussion of Quarterly Committee Report of FAC Activities; (2) Authorization for Transmittal to City Council; and (3) Establishment of an Ongoing Schedule for Future FAC Quarterly Reporting to the City Council.

Meeting Date: January 9, 2019

Contact Person/Dept: Erica McAdoo/Finance

Phone Number: (310) 253-5865

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☒

Public Hearing: ☐ **Action Item:** ☒ **Attachments:** ☒

Public Notification: (E-Mail) Meetings and Agendas - Finance Advisory Committee (01/04/18)

RECOMMENDATION

Staff recommends the Finance Advisory Committee (FAC) discuss a quarterly report to submit to the City Council of Committee activities and authorize transmittal to City Council.

BACKGROUND/DISCUSSION

In accordance with the Section V. of the updated Comprehensive City Council Policy entitled *City Commissions, Boards and Committees; Appointed Representatives to Outside Agencies and Boards*, "periodically, but no less than quarterly, each CBC shall submit to the City Council a written report on their respective activities." In compliance with the revised policy, the FAC discussed during its November preparing its first quarterly report for transmittal to Council at its January 28th Meeting. FAC will additionally discuss establishing an ongoing schedule for future Committee Quarterly Reporting to the City Council.

FISCAL ANALYSIS

None.

ATTACHMENTS

- Comprehensive City Council Policy: *City Commissions, Boards and Committees; Appointed Representatives to Outside Agencies and Boards*

MOTION

That the City Council:

1. Discuss the Quarterly Committee Report;
2. Authorize transmittal to City Council; and
3. Establish an Ongoing Schedule for Future FAC Quarterly Reporting to the City Council.