



City of Culver City

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Staff Report

File #: 19-702, **Version:** 1

Item #: A-2

Discussion and Consideration to Amend Certain Civil Service Rules and, if so desired, Appoint an Ad Hoc Subcommittee

Meeting Date: January 2, 2019

Contact Person/Dept: Serena Wright-Black /Administrative Services Department

Phone Number: (310) 253-5640

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☐

Public Hearing: ☐

Action Item: ☒

Attachments: ☒

Public Notification: (Email) Meeting and Agenda (12/28/18); (Email) All City Staff (12/28/18)

Department Approval: Serena Wright-Black, Assistant City Manager (12/18/18)

RECOMMENDATION

Staff recommends that the Civil Service Commission discuss amending certain Civil Service Rules (Rules) and, if so desired, appoint an Ad Hoc Subcommittee to review the Rules and make recommendations, as appropriate.

BACKGROUND/DISCUSSION

The last comprehensive review of the Rules took place in 2006. This project lasted two years and resulted in a number of major changes to policies and processes. Since 2006 there have been three additional amendments to the Rules, with the last revision taking place in 2015.

Since 2015, staff and the commission have identified various areas that would benefit from review and clarification. Attached is a preliminary list of rules that staff proposes the Commission consider reviewing.

The purpose of tonight's agenda item is to allow the Commission to have a full discussion regarding the Rules, including making a determination whether a review needs to take place and, if so, the potential appointment of an ad hoc subcommittee. If the Commission desires to form an ad hoc subcommittee, the Commission may nominate and appoint two subcommittee members this evening. The ad hoc subcommittee would present its recommended revisions of the Rules to the full

Commission in a public hearing.

FISCAL ANALYSIS

There is no direct fiscal impact associated with this discussion item. Staff resources will need to be allocated for any review and revision to the Rules.

ATTACHMENTS

1. 2019-01-02 - ATT 1 - Preliminary List of Proposed Rule Amendments

MOTION

That the Civil Service Commission:

- (1) Discuss Amending the Civil Service Rules and Provide Direction to Staff as Appropriate; and
- (2) (If Desired) Nominate and Appoint Two Commissioners to Serve as an Ad Hoc Subcommittee to Review Rules and Propose Amendments.