



# City of Culver City

Mike Balkman  
Council Chambers  
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## Staff Report

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**File #:** 19-244, **Version:** 1

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**PRCSC - Selection of Dates for the November 2018 and January 2019 Parks, Recreation and Community Services Commission Special Meetings.**

**Meeting Date:** September 4, 2018

**Contact Person/Dept:** Corey Lakin/PRCS Department

**Phone Number:** (310) 253-6682

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** Yes ☐ No ☒

**Public Notification:** (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (08/30/18); (Email) Parks, Recreation and Community Services Department Updates (08/30/18)

**Department Approval:** Corey Lakin, PRCS Director (08/29/18)

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### **RECOMMENDATION**

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission select dates for the November 2018 and January 2019 PRCS Commission Special Meetings.

### **BACKGROUND/DISCUSSION**

At the August 7, 2018 meeting, the PRCS Commission reviewed the Fiscal Year 2018/2019 Meeting Calendar. PRCS Commission meetings are regularly scheduled on the first Tuesday of the month, at 7:00 p.m. in the Mike Balkman Council Chambers at City Hall. The following Regular Meeting dates were approved by the Commission:

- September 4, 2018
- October 2, 2018
  - At 4:00 PM, a Special Meeting for the second Tour of Culver City Parks and Facilities; and,
  - At 7:00 PM, a Regular Meeting in the Mike Balkman Council Chambers at City Hall
- December 4, 2018
- February 5, 2019
- March 5, 2019
- April 2, 2019
- May 7, 2019
- June 4, 2019

The following Regular Meetings were cancelled:

- November 6, 2018 (Election Day)
- January 1, 2019 (New Year's Day)

Since the Regular Meetings were cancelled, the Commission requested that staff provide some alternate dates for the November 2018 and January 2019 PRCS Commission Special Meetings. Some suggested dates, venues and times are:

For the November 2018 PRCS Commission meeting:

- Thursday, November 8, Senior Center Room B47 from 7:00 PM until 10:00 PM
- Tuesday, November 13, Veterans Building Rotunda Room from 6:00 PM until 10:00 PM
- Thursday, November 15, Senior Center Room B47 from 7:00 PM until 10:00 PM

For the January 2019 PRCS Commission meeting:

- Tuesday, January 8, Veterans Building Rotunda Room from 6:00 PM until 10:00 PM
- Wednesday, January 9, Senior Center Room B47 from 7:00 PM until 10:00 PM
- Thursday, January 10, Senior Center Room B47 from 7:00 PM until 10:00 PM
- Tuesday, January 15, Veterans Building Rotunda Room from 6:00 PM until 10:00 PM
- Wednesday, January 16, Mike Balkman Council Chambers, City Hall, from 7:00 PM until 10:00 PM
- Thursday, January 17, Veterans Building Rotunda Room from 6:00 PM until 10:00 PM

## **FISCAL ANALYSIS**

There is no fiscal impact associated with this Agenda Item.

## **ATTACHMENTS**

None.

## **MOTIONS**

That the Parks, Recreation and Community Services Commission:

1. Select \_\_\_\_\_ as the date for the November 2018 Special Meeting to be held at \_\_\_\_\_ beginning at \_\_\_\_\_ PM; and,
2. Select \_\_\_\_\_ as the date for the January 2019 Special Meeting to be held at \_\_\_\_\_ beginning at \_\_\_\_\_ PM.