



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report

---

**File #:** 19-243, **Version:** 1

**Item #:** A-2.

---

**PRCSC - [Any or All of the Following Actions, if Desired] (1) Receive and File Updates from the Members of the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees; and/or, (2) Formation of New Ad Hoc Subcommittee(s); and, (3) Appointment of Two Commissioners to the Newly-Formed Ad Hoc Subcommittee(s).**

**Meeting Date:** September 4, 2018

**Contact Person/Dept:** Corey Lakin/PRCS Department-Administration

**Phone Number:** (310) 253-6682

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☐

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** ☒

**Public Notification:** (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission (08/30/18); (Email) Parks, Recreation & Community Service Department Updates (08/30/18)

**Department Approval:** Corey Lakin, PRCS Director (08/29/18)

---

### **RECOMMENDATION**

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission take any or all of the following actions, if desired: (1) receive and file updates from the members of the Ad Hoc Subcommittees and representative appointees to outside associations and City Committees; and/or, (2) form new Ad Hoc Subcommittee(s); and, (3) appoint two Commissioners to the newly-formed Ad Hoc Subcommittee(s).

### **BACKGROUND/DISCUSSION**

#### **Updates from PRCS Commission Representative Appointees**

Staff has prepared this report as a standing Agenda Item to give the Commissioners an opportunity hear updates from their colleagues. The current list of Commission appointments, including meeting and contact information, is provided as Attachment 1.

#### **PRCS Commission Ad Hoc Subcommittees**

An "ad hoc" subcommittee serves only a limited or single purpose. It is not perpetual, and it is dissolved when its specific task is completed. At the August 7, 2018 meeting, the Commission formed five new Ad Hoc Subcommittees (Attachment 1, page 2).

An Ad Hoc Subcommittee may be formed at any Commission meeting, as long as the discussion has been

placed on the Agenda in advance. Once an Ad Hoc Subcommittee has been created, updates are given by Members during the Standing Agenda Item, "Updates from the Parks, Recreation and Community Services Commission Ad Hoc Subcommittees and Representative Appointees to Outside Associations and City Committees." In some cases, a separate, specialized Agenda Item is prepared and presented so that the full Commission can participate in discussions and decisions on the Ad Hoc Subcommittee's topic or event.

### **FISCAL IMPACT**

There is no fiscal impact associated with the discussion of this Agenda Item.

### **ATTACHMENT**

1. Standing Item - ATT 1 PRCSC Fiscal Year 2018-19 Appointments

### **MOTIONS**

That the Parks, Recreation and Community Services Commission take any or all of the following actions, if desired:

1. Receive and file updates from the members of the Ad Hoc Subcommittees and representative appointees to outside associations and City Committees; and/or,
2. Form new Ad Hoc Subcommittees(s); and,
3. Appoint Commissioner \_\_\_\_\_ and Commissioner \_\_\_\_\_ to the newly formed Ad Hoc Subcommittee(s).