



City of Culver City

Mike Balkman
Council Chambers
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Staff Report

File #: 19-131, **Version:** 1

Item #: A-6.

PRCSC - (1) Review the Fiscal Year 2018/2019 Parks, Recreation and Community Services Commission Meeting Calendar, and Make Adjustments, if Necessary; and, (2) [If Desired] Schedule a Second PRCS Commission Tour of Culver City Parks and Facilities.

Meeting Date: August 7, 2018

Contact Person/Dept: Corey Lakin/PRCS Department
Phone Number: (310) 253-6682

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☐

Public Hearing: ☐

Action Item: ☒

Attachments: Yes ☐ No ☒

Public Notification: (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission & Parks, Recreation and Community Services Department Updates (08/03/18)

Department Approval: Corey Lakin, PRCS Director (08/01/18)

RECOMMENDATION

Staff recommends that the Parks, Recreation and Community Services (PRCS) Commission (1) review the Fiscal Year 2018/2019 Meeting Calendar, and make adjustments, if necessary; and, (2) [if desired] schedule a second PRCS Commission Tour of Culver City Parks and Facilities.

BACKGROUND/DISCUSSION

Review of the Fiscal Year 2018/2019 Meeting Calendar

PRCS Commission meetings are regularly scheduled on the first Tuesday of the month, at 7:00 p.m. in the Mike Balkman Council Chambers at City Hall. The meeting calendar for the remainder of Fiscal Year 2018/2019 is as follows:

- September 4, 2018
- October 2, 2018
- November 6, 2018 (Election Day)
- December 4, 2018
- January 1, 2019
- February 5, 2019
- March 5, 2019
- April 2, 2019
- May 7, 2019

- June 4, 2019

If any member of the Commission recognizes that they may have a scheduling conflict on one or more of the above dates, the meeting schedule may be adjusted at this time or at some point in the future. Current indications are that the Council Chambers will be available for a Commission meeting on Election Day, November 6, 2018, so no adjustments to the arrangements for that meeting date are needed at this time.

Scheduling a Second PRCS Commission Tour of Culver City Parks and Facilities

On July 17, 2018, PRCS Director Corey Lakin, Parks Manager/City Landscape Architect Patrick Reynolds and PRCS Senior Management Analyst Patricia Mooney accompanied the members of the PRCS Commission on a tour of Culver City parks and facilities ("Parks Tour"). Members of the City Council, the Culver City Unified School District (CCUSD) Superintendent and the Members of the CCUSD Board of Education were also invited to attend. Vice Mayor of the City Council of the City of Culver City, Meghan Sahli-Wells participated in the Tour.

The Park Tour began at 3:24 PM after the Commission had briefly conducted other business in the Kaizuka Room at the Veterans Memorial Building, 4117 Overland Avenue, Culver City, CA 90230. There was a full itinerary, however, due to time constraints, Tour participants were only able to view and discuss the following Parks:

- ✓ Veterans Memorial Park and the facilities therein, including the Veterans Memorial Building, the Plunge and the Teen Center
- ✓ Tellefson Park
- ✓ Culver West Alexander Park
- ✓ El Marino Park
- ✓ Blanco Park
- ✓ Culver City Park
- ✓ Blair Hills Park

The locations that were not visited during the July 17, 2018 Park Tour are:

- Fox Hills Park and Fox Hills Mini-Park
- Syd Kronenthal Park
- Carlson Park
- The Culver City Senior Center

The Commission may want to schedule a date for a second Parks Tour in order to view and discuss the locations listed above.

FISCAL ANALYSIS

It is anticipated that a one-day Parks Tour will have a minimal impact on PRCS Department staffing and budgetary resources.

ATTACHMENTS

None.

MOTIONS

That the Parks, Recreation and Community Services Commission:

1. Review the Fiscal Year 2018/2019 Meeting Calendar, and make adjustments, if necessary; and
2. [If desired] Schedule a second PRCS Commission Tour of Culver City Parks and Facilities on
beginning at_____.