



City of Culver City

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Staff Report

File #: 19-130, **Version:** 1

Item #: A-5.

PRCSC - (1) Adoption of Motions Appointing Parks, Recreation and Community Services (PRCS) Commission Members as Liaisons to Various Outside Associations and City Committees; (2) [If Desired] Formation of PRCS Commission Ad Hoc Subcommittees; and, (3) [If Desired] Adoption of Motions Appointing Commissioners to the Newly Formed Ad Hoc Subcommittees.

Meeting Date: August 7, 2018

Contact Person/Dept: Corey Lakin/PRCS Department

Phone Number: (310) 253-6682

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☐

Public Hearing: ☐

Action Item: ☒

Attachments: Yes ☒ No ☐

Public Notification: (Email) Meetings and Agendas - Parks, Recreation and Community Services Commission & Parks, Recreation and Community Service Department Updates (08/03/18)

Department Approval: Corey Lakin, PRCS Director (08/01/18)

RECOMMENDATION

Staff recommends that the Parks, Recreation and Community Services Commission (PRCS) Commission (1) adopt motions appointing Commissioners as liaisons to various outside Associations and City Committees; (2) [if desired] consider forming PRCS Commission Ad Hoc Subcommittees; and, (3) [if desired] adopt motions appointing Commissioners to the newly formed ad hoc subcommittees.

BACKGROUND

At the first regular meeting in July, the PRCSC traditionally appoints Members to represent the Commission on various outside Associations and on City Committees. However, due to the scheduling of the Parks Tour this year, these appointments are presented this evening for the Commission's consideration.

Over the past several years, as the Commission has considered its appointments to PRCS Commission Ad Hoc Subcommittees, it has been mindful of the requirements of the Ralph M. Brown Act (Brown Act) and the important differences between a "Standing Committee" and an "Ad Hoc Subcommittee." In summary, Standing Committees are required to comply with the provisions of the Brown Act (including public notification and public participation).

Ad Hoc Subcommittees are not subject to those requirements. As provided for in the Brown Act, a standing committee has a continuing subject matter jurisdiction or a meeting schedule fixed by charter, ordinance, resolution, or formal action of a legislative body. Whereas, in general an "ad hoc" subcommittee serves only a limited or single purpose, it is not perpetual and is dissolved when the specific task is completed.

DISCUSSION

Staff recommends that the Commission refer to the attached list of current appointments (Attachment 1) to appoint/reappoint members or to affirm the current appointments.

(1) Adoption of Motions Appointing Parks, Recreation and Community Services Commission Members as Liaisons to Various Outside Associations and City Committees.

Recommended Motion: That the PRCS Commission appoints/reappoints Commissioner _____ as Delegate and Commissioner _____ as Alternate Delegate to the _____.

OR

Recommended Alternate Motion (if both appointments remain the same): That the PRCS Commission affirms the current appointments to the _____.

(2) [If Desired] Formation of PRCS Commission Ad Hoc Subcommittees.

If desired, the PRCS Commission may take action to form Ad Hoc Subcommittees using the following motion:

That the PRCS Commission hereby forms the (insert name here) Ad Hoc Subcommittee.

Note: These motions may be made as many times as the Commission deems appropriate.

(3) Adoption of Motions Appointing Commissioners to Newly Formed/Remaining Ad Hoc Subcommittees.

Recommended Motion: That the PRCS Commission appoints/reappoints Commissioner _____ and Commissioner _____ to the _____ Ad Hoc Subcommittee.

FISCAL IMPACT

Parks, Recreation and Community Services Commission Ad Hoc Subcommittees do not typically involve a significant amount of staff resources since meetings of Members may occur without staff present. Typically, the majority of the work done by an Ad Hoc Subcommittee is accomplished by Members and not by staff.

ATTACHMENT

1. 2018-08-07 - ATT 1 PRCS Fiscal Year 2017-18 Appointments

MOTIONS

That the Parks, Recreation and Community Services Commission:

1. Adopt respective motions related to the appointment of Commissioners to various outside Associations and City Committees;

2. [If desired] Form Ad Hoc Subcommittees; and,
3. [If desired] Adopt motions appointing Commissioners to the newly formed Ad Hoc Subcommittees.