



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report

---

**File #:** 18-01313, **Version:** 1

**Item #:** A-1.

---

### **CC - Interview of Applicants in Consideration of Appointment to Various Commissions, Boards, and Committees.**

**Meeting Date:** June 4, 2018

**Contact Person/Dept:** Gabby Monzon, City Clerk Specialist  
**Phone Number:** 310.253.5851

**Fiscal Impact:** Yes ☐ No ☒

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐

**Action Item:** ☒

**Attachments:** Yes ☐ No ☒

**Commission Action Required:** Yes ☐ No ☒

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (05/31/2018);

**Department Approval:** Serena Wright-Black, Administrative Services Director (05/31/2018)

---

### **RECOMMENDATION**

Staff recommends the City Council conduct informational interviews with applicants to the various Culver City commissions, boards, and committees (CBCs).

### **BACKGROUND/ DISCUSSION**

Each spring, the City opens the application period to fill openings on the City's commissions, boards, and committees.

At the May 9, 2016 City Council meeting the City Council directed the City Manager to hold a special meeting to provide an interview opportunity for applicants in preparation for consideration of appointments to the open positions at a separate City Council meeting.

The interview process was determined to be helpful as part of the appointment process and has been repeated each year.

Interviews of candidates for the openings on commissions will occur on Monday, June 4, 2018 between 7:00PM and 8:00PM after which interviews for all other bodies will occur.

Candidates will be allotted three minutes or less for each interview and have been instructed to be prepared to answer one question as follows:

- For first-time applicants: What do you understand the position to entail and what do you hope to accomplish as a commissioner, board or committee member?
- For those seeking reappointment: What have you accomplished during your term and what do you hope to accomplish for the upcoming term?

Those unable to attend the June 4, 2018 meeting have been provided an opportunity to provide written responses which will be made available to City Council as correspondence received by 4:00PM on June 25, 2018.

Appointments to CBCs will be considered by City Council at the Regular City Council meeting on Monday, June 25, 2018. Appointees will be required to complete Ethics Training (AB1234 Training) on June 28, 2018 between 6-9PM.

### **FISCAL ANALYSIS**

There is no fiscal impact for the interview process.

### **ATTACHMENTS**

List of 2018 CBC Applicants

### **RECOMMENDED MOTIONS**

That the City Council:

Conduct interviews of Applicants to Culver City's Commissions, Boards, and Committees.