



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report

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**File #:** 18-01163, **Version:** 1

**Item #:** C-2.

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**CC- Adoption of a Resolution (1) Approving the Engineer's Report for Higuera Street Landscaping and Lighting Maintenance District, (2) Declaring the Intention to Order the Levy of Annual Assessments for Fiscal Year 2018/19 therein, and (3) Setting the Public Hearing for June 25<sup>th</sup>, 2018 at 7:00 p.m. in the Mike Balkman Council Chambers**

**Meeting Date:** May 29, 2018

**Contact Person/Dept:** Mate Gaspar/Public Works Department

**Phone Number:** 310-253-5602

**Fiscal Impact:** Yes ☒ No ☐

**General Fund:** Yes ☐ No ☒

**Public Hearing:** ☐ **Action Item:** ☐ **Attachments:** ☐

**Commission Action Required:** Yes ☐ No ☐ **Date:**

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (05/23/18);

**Department Approval:** Charles D. Herbertson, Director of Public Works/City Engineer (05/17/18)

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### **RECOMMENDATION**

Staff recommends the City Council adopt a resolution (1) approving the Engineer's Report for the Higuera Street Landscaping and Lighting Maintenance District; (2) declaring its Intention to Order the Levy of Annual Assessments for Fiscal Year 2018/2019; and (3) setting a Public Hearing for June 25, 2018, at 7:00 p.m. in the Mike Balkman Council Chambers.

### **BACKGROUND/DISCUSSION**

The Higuera Street landscaping and lighting improvements were installed in 1995 at the request of the property owners. The Assessment District was formed, and the boundary includes properties on both sides of Higuera Street between Lindblade Avenue and Hayden Avenue.

Pursuant to a Resolution adopted by the City Council on April 23, 2018, the Public Works Director/City Engineer has prepared the Engineer's Report for Higuera Street Landscaping and Lighting Maintenance District and filed said Report with the City Clerk. A copy of the Engineer's Report is attached to this report for consideration by the City Council.

This evening, the City Council is asked to adopt a resolution (1) approving the Engineer's Report, (2) declaring the City Council's intention to levy and collect assessments for the upcoming fiscal year; and (3) setting the date, time and place for the public hearing as required by Culver City Municipal Code (CCMC) Section 15.01.070.

Should the City Council adopt the proposed resolution, pursuant to CCMC Section 15.01.070.G, the City Clerk shall give notice of the public hearing by causing the Resolution of Intention to be published at least 10 days prior to the date of the hearing. The public hearing is scheduled for June 25, 2018.

Staff proposes that the levy amount remain the same for Fiscal Year 2018/19.

### **FISCAL ANALYSIS**

A detailed analysis of the District revenues and expenses is contained in the Engineer's Report.

### **ATTACHMENTS**

1. Engineer's Report
2. Proposed Resolution

### **MOTION**

That the City Council:

Adopt a Resolution (1) approving the Engineer's Report for the Higuera Street Landscaping and Lighting Maintenance District, (2) declaring the City Council's intention to order the levy of annual assessments for Fiscal Year 2018/19, and (3) setting the Public Hearing for June 25, 2018, at 7:00 p.m. in the Mike Balkman Council Chambers.