



City of Culver City

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Staff Report

File #: 18-01043, **Version:** 2

Item #: A-3

Review the Scheduled Dates for a Closed Disciplinary Appeal Hearing and Direct Staff as Necessary.

Meeting Date: June 6, 2018

Contact Person/Dept: Serena Wright-Black/Administrative Services

Phone Number: (310) 253-5640

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☒

Public Hearing: ☐ **Action Item:** ☒ **Attachments:** ☐

Public Notification: (Email) Meeting and Agendas - Civil Service Commission (6/1/18); (Email) All City Staff (6/1/18)

Department Approval: Serena Wright-Black, Administrative Services Director (05/30/18)

RECOMMENDATION

Staff recommends that the Civil Service Commission review the scheduled dates and direct staff as necessary.

BACKGROUND/DISCUSSION

At the May 2, 2018 regular Civil Service Commission (Commission) meeting, the Commission unanimously agreed to hear a closed disciplinary appeal hearing and directed staff to schedule a pre-hearing conference as outlined in Civil Service Rule 11. Due to the limited availability of the parties, the Commission requested that staff also schedule hearing dates after the pre-hearing conference was confirmed.

The pre-hearing conference is scheduled and confirmed for Thursday, June 21, 2018 at 6:30 pm. At this time, there is a quorum of the Commission to move forward with the closed disciplinary appeal hearing on the following dates:

Monday, July 23, 2018,
Wednesday, July 25, 2018,
Monday, August 6, 2018,
Monday, August 13, 2018, and
Monday, August 27, 2018.

Counsel for both parties have indicated they are available on all dates. The Commission should determine the best time of day to start the hearing for each of these dates.

FISCAL ANALYSIS

There is no direct fiscal impact associated with discussing this item.

ATTACHMENTS

1. N/A

MOTION

That the Civil Service Commission:

1. Review and confirm the closed disciplinary appeal hearing for the following dates: Monday, July 23, 2018, Wednesday, July 25, 2018, Monday, August 6, 2018, Monday, August 13, 2018, and Monday, August 27, 2018.