



# City of Culver City

Mike Balkman  
Council Chambers  
9770 Culver Blvd.  
Culver City, CA 90232  
(310) 253-5851

## Staff Report

---

**File #:** 18-0772, **Version:** 1

**Item #:** C-2

---

**Extension of Eligible Lists: Parking Meter Technician (Promotional), Parking Meter Technician, Police Captain (Promotional), and Recreation Coordinator**

**Meeting Date:** February 7, 2018

**Contact Person/Dept:** Ofelia Garcia/Human Resources

**Phone Number:** (310)253-5640

**Fiscal Impact:** Yes  No

**General Fund:** Yes  No

**Public Hearing:**  **Action Item:**  **Attachments:**

**Public Notification:** (Email) Meetings and Agendas - Civil Service Commission (2/01/18); (Email) All City Staff (2/01/18)

**Department Approval:** Serena Wright-Black, Director of Administrative Services (1/31/18)

---

### **RECOMMENDATION**

Staff recommends that the Civil Service Commission extend the Eligible Lists for Parking Meter Technician (Promotional), Parking Meter Technician, Police Captain (Promotional), and Recreation Coordinator.

### **BACKGROUND/DISCUSSION**

The Human Resources Department in concurrence with the affected department requests that the following eligible lists be extended for up to one additional year from the original expiration date.

Department/Division Name List Title		Date Established – Expires	Date Extended Through
1.	Public Works/Parking Meters- Maintenance <b>PARKING METER TECHNICIAN (PROMOTIONAL) - 1596</b> Number of Eligible Candidates:	2/7/2017 – 2/7/2018 8	2/7/2019 6
2.	Public Works/Parking Meters- Maintenance <b>PARKING METER TECHNICIAN - 1595</b> Number of Eligible Candidates:	2/7/2017 – 2/7/2018 9	2/7/2019 9
3.	Police/Operating Bureaus <b>POLICE CAPTAIN (PROMOTIONAL) - 1607</b> Number of Eligible Candidates:	5	3
4.	Parks, Recreation, and Community Services/Recreation <b>RECREATION COORDINATOR - 1605</b> Number of Eligible Candidates:	2/10/2017 – 2/10/2018 20	2/10/2019 18

### **AUTHORITY**

The Civil Service Commission has the authority to extend an eligible list in accordance with Civil Service Rule 7.5 as set forth below:

**7.5 Duration of Eligible Lists:** Each certified eligible list shall be valid for use for a period of one (1) year, unless exhausted sooner. The eligible list may be extended for up to one (1) additional year by Commission approval. The extended eligible list shall be valid until a new list is established for the same classification or the current Certification of Eligible List is exhausted, whichever occurs first, except as set forth below.

### **MOTION**

That the Civil Service Commission:

1. Extend the Eligible Lists for Parking Meter Technician (Promotional), Parking Meter Technician, Police Captain (Promotional), and Recreation Coordinator.