



# City of Culver City

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## Staff Report

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**File #:** 18-0654, **Version:** 1

**Item #:** C-8.

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**CC - FOUR-FIFTHS VOTE REQUIREMENT (Budget Amendment) - Approval of a Budget Amendment in the Amount of \$30,000.00 to Increase the Funds Available for Animal Field and Shelter Services Provided by the County of Los Angeles Department of Animal Care & Control**

**Meeting Date:** January 8, 2018

**Contact Person/Dept:** Lt. Aubrey Kellum/Police Department

**Phone Number:** (310) 253-6251

**Fiscal Impact:** Yes ☒ No ☐

**General Fund:** Yes ☒ No ☐

**Public Hearing:** ☐ **Action Item:** ☒ **Attachments:** ☐

**Commission Action Required:** Yes ☐ No ☐

**Public Notification:** (E-Mail) Meetings and Agendas - City Council (01/03/2018);

**Department Approval:** Chief Scott Bixby (12/21/17)

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### **RECOMMENDATION**

Staff recommends the City Council approve a budget amendment in the amount of \$30,000.00 to increase the funds available for animal field and shelter services provided by the County of Los Angeles Department of Animal Care & Control. **(Four-fifths vote is required for budget amendments.)**

### **BACKGROUND/DISCUSSION**

The Police Department is budgeted for one (1) Animal Services Officer, 40 hours a week, to respond to animal related calls in the field, and to enforce animal related laws. The City also contracts with the County of Los Angeles Department of Animal Care and Control (CLADACC) to provide shelter services and animal services in the field when our Animal Services Officer is off duty (after hours, weekends, vacations, etc.). Per our current contract, we are billed by the CLADACC on a "per call" basis.

Since the end of September, the City's Animal Services Officer has been restricted to "light-duty"

and unable to respond to calls in the field. The situation has caused a substantial increase in the amount of animal service calls being handled by CLADACC, and therefore the Department expects to exceed the budgeted amount of funds available in the near future.

Based on this, staff requests additional funding in the amount of \$30,000 to allow for Animal Services field calls to be handled by CLADACC for the remainder of the fiscal year.

### **FISCAL ANALYSIS**

The City Council Adopted Fiscal Year 2017/18 budget includes \$27,000.00 for County animal services (10140400.619800). Since the Animal Services Officer has been on light-duty, the cost per month is \$4,700.00 for the County to provide services. The additional request of \$30,000.00 will cover the County costs for the remainder of the fiscal year. The \$30,000.00 is requested to be appropriated from the Unappropriated General Reserve Fund to Animal Services (10140400.619800).

### **MOTION**

That the City Council:

Approve a budget amendment to transfer \$30,000 from the Unappropriated General Fund Reserves to Animal Services (10140400.619800) for animal field and shelter services provided by the County of Los Angeles Department of Animal Care & Control. (A budget amendment requires a four-fifths vote).