



City of Culver City

Mike Balkman Council
Chambers
9770 Culver Blvd.
Culver City, CA 90232

Staff Report

File #: 16-566, **Version:** 2

Item #: C-2.

CC - Approval of a Purchase Order with One Source Distributors for the Purchase of Street Light Poles and Equipment in an Amount Not-To-Exceed \$72,200.00 Including all Fees and Taxes.

Meeting Date: March 7, 2017

Contact Person/Dept: Eric Mirzaian/Public Works
Phone Number: 310-253-6444

Fiscal Impact: Yes ☒ No ☐

General Fund: Yes ☒ No ☐

Public Hearing: ☐ **Action Item:** ☐ **Attachments:** ☒

Commission Action Required: Yes ☐ No ☒

Public Notification: (E-Mail) Meetings and Agendas - City Council (03/02/17);

Department Approval: Charles D. Herbertson (02/24/17)

RECOMMENDATION

Staff recommends the City Council approve a purchase order with One Source Distributors for the purchase of street light poles and equipment in an amount not-to-exceed \$72,200.00 including all fees and taxes.

BACKGROUND

The Public Works Department-Maintenance Operations Division maintains a surplus of street light poles at its electrical "boneyard" located adjacent to Culver City Park. This surplus of poles is utilized to replace existing poles that are damaged as a result of being knocked down due to vehicle accidents. The poles are installed by either the City's street light maintenance crew or contractors with whom the City has established "on call" contracts to perform such work.

DISCUSSION

With an increase in knockdowns of street light poles, the current inventory of surplus poles is low and in need of replenishment. The proposed order will include various types of poles that are currently

utilized. In all, a total of 22 poles will be purchased.

This procurement is exempted from formal bidding procedures per Culver City Municipal Code Section 3.07.045.G, which exempts bidding requirements where competitive bid procedures have already been utilized by the City, public agency or joint power agency and the goods or supplies are supplied to the City at the same or better price. Because street light poles and equipment products as supplied by One Source Distributors have previously undergone competitive bid procedures with the City of Santa Monica, and One Source Distributors will supply the same goods and supplies at the same or better rate, this procurement meets this requirement.

Staff recommends the City Council approve a Purchase Order with One Source Distributors for street light poles and equipment in an amount not-to-exceed \$72,200.00, including all fees and taxes.

FISCAL ANALYSIS

There are sufficient funds available (\$72,200) in City Council Adopted Budget for Fiscal Year 2016/17 in Electrical Maintenance (10160240.732120-Departmental Special Equipment & 10160240.600200-R&M Equipment).

ATTACHMENTS

1. One Source Distributors Quote included in City of Santa Monica Blanket Purchase Order with One Source Distributors.

MOTION

That the City Council:

1. Approve a Purchase order with One Source Distributors for street light poles and equipment in an amount not-to-exceed \$72,200.00 including all fees and taxes; and,
2. Authorize the Purchasing Officer to issue such Purchase Order