



City of Culver City

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Staff Report

File #: 16-230, **Version:** 1

Item #: A-4.

1) Dissolution of the Ad Hoc 2015-2016 Subcommittees: Culver City Chamber of Commerce, Public Relations and Fundraising; 2) Creation of Ad Hoc 2016-2017 Subcommittees; and, 3) Assignment of Board Members to Subcommittees for Fiscal Year 2016-2017.

Meeting Date: 09/21/16

Contact Person/Dept: B. Christine Byers / Cultural Affairs Division

Phone Number: (310) 253-6003

Fiscal Impact: Yes ☐ No ☒

General Fund: Yes ☐ No ☐

Public Hearing: ☐

Action Item: ☒

Attachments: ☒

Public Notification: Meetings and Agendas - Cultural Affairs Commission (09/15/16)

Department Approval: Serena Wright-Black, Administrative Services Director (09/14/16)

RECOMMENDATION

Staff recommends that the Cultural Affairs Foundation Board (Board): 1) Dissolve the following Ad Hoc 2015-2016 Subcommittees: Culver City Chamber of Commerce, Public Relations and Fundraising; 2) Create Ad Hoc 2016-2017 Subcommittees; and, 3) Assign Board Members to Subcommittees for Fiscal Year 2016-2017.

BACKGROUND/DISCUSSION

The Cultural Affairs Foundation Board currently has currently three (3) ad hoc subcommittees whose work concluded at the end of Fiscal Year 2015-2016:

- Culver City Chamber of Commerce
- Public Relations
- Fundraising

Proposed Action No. 1 - Dissolution of 2015-2016 Ad Hoc Subcommittees.

The existing subcommittees have concluded their work as it specifically relates to the prior fiscal

year.

Proposed Action No. 2 - Creation of Ad Hoc subcommittees for Fiscal Year 2016-2017.

It is recommended that the following subcommittees be created for the current fiscal year:

Ad Hoc

- 2016-2017 Culver City Chamber of Commerce
- 2016-2017 Public Relations
- 2016-2017 Fundraising

Proposed Action No. 3 - Appointments to Subcommittees

Should the Foundation Board so desire, it may appoint new Board members to its 2016-2017 ad hoc subcommittees. It is recommended that at least two Board members be appointed to each subcommittee.

FISCAL ANALYSIS:

The fiscal impact of this item is unknown and varied based on the use of City staff time to support subcommittee activities.

ATTACHMENTS:

1. List of FY 2015-2016 Board subcommittees and assignments.

MOTION:

That the Cultural Affairs Foundation Board:

1. Dissolve the Ad Hoc 2015-2016 Culver City Chamber of Commerce; the Ad Hoc 2015-2016 Public Relations; and the Ad Hoc 2015-2016 Fundraising Subcommittees; and,
1. Create the Ad Hoc 2016-2017 Culver City Chamber of Commerce Subcommittee, the Ad Hoc 2016-2017 Public Relations Subcommittee, and the Ad Hoc 2016-2017 Fundraising Subcommittee; and,
2. Make subcommittee assignments for Fiscal Year 2016-2017 as follows:

Culver City Chamber of Commerce _____ / _____ / _____

Public Relations

____ / ____ / ____

Fundraising

____ / ____ / ____